



Schedule of Financial and Contractual authorisation levels

	Governance		UMC	UMC members			Academic Function						Support function					Specialised Support					Other Requirements/Determinants
	Council	Tender Committee	UMC decision	VC	Executive Director: F&F	Relevant UMC Member	Executive Dean	Deputy Dean	Senior Director Business School	School/RE Director	Deputy School Director	SG Leaders, Acad Manager	Chief Directors	Support Directors	Senior Accountant	Dept. Manager/Head	Admin. Assistant	Director: Purch & Payments	Director: BED	Director: UCE	Directors: Finance	Chief Director: TTIS	Note:
1	Governance approval																						
	Annual budget including student fees	X																					Via appropriate sub-committee of Council
	Infrastructure Delivery Plan	X																					Via appropriate sub-committee of Council. Built environment plans include fixed IT infrastructure where required.
	Framework Agreements	X																					
2	Financial Expenditure																						
2.1	Authorisation levels for the acquisition of assets, operational expenses, payment of sponsorships and grants (excluding donations), external leases or other expenses																						
	Up to R 5 000																X						Telephonic quotations
	Up to R 250 000										X	X											Three written quotations
	Up to R 750 000								X				X						X				Request three closed Tenders
	Up to R 1 500 000							X					X					X	X		X	X	Request three closed Tenders
	Up to R 3 000 000						X																Request three open Tenders
	Up to R 5 000 000					X																	Request three open Tenders
	Up to R 10 000 000				X																		Request three open Tenders
	Up to R 15 000 000			X																			Request three open Tenders
	Up to R 50 000 000		X																				Request three open Tenders

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7	Other Commercialisation contracts – income related																								
	Up to R 750 000																			X					
	More than R 750 000					X																			

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