

16 September 2021

Dear Convocation member,

NOMINATION AND ELECTION OF ONE COUNCIL MEMBER FROM THE RANKS OF THE NORTH-WEST UNIVERSITY'S CONVOCATION

According to paragraph 32(1) of the Statute of the North-West University (NWU), every graduate of the University or its predecessors is eligible to be nominated to become a member of the NWU Council and to vote in an election of such Council members in accordance with paragraph 5.

The second term of Prof Annette Combrink, previously elected from the ranks of the Convocation in 2018, will expire on 21 October 2021 due to the effluxion of time.

Members of the North-West University's Convocation are hereby invited to nominate an eligible person in terms of the [Statute](#), paragraph 32(1) and the Rules for the nomination, election, designation and appointment of Council members (paragraph 8) as approved by the Council on 17 June 2021.

Please find enclosed a notice with the relevant details as well as a nomination form.

Nominations, signed by the proposer, at least two seconds and the nominee must be uploaded for the attention of the Registrar and Secretary of the Convocation, Prof Marlene Verhoef, at the following dedicated NWU NextCloud server at <https://nextcloud.nwu.ac.za/index.php/s/7ZkeHsPNDeCMJsX>, by 8 October 2021. An election will follow the nomination process if more than one valid nomination is received.

Yours sincerely

**PROF M VERHOEF****REGISTRAR AND SECRETARY TO THE CONVOCATION**

NOTICE TO ALL MEMBERS OF THE CONVOCATION OF THE NORTH-WEST UNIVERSITY

NOMINATION AND ELECTION OF A MEMBER OF THE COUNCIL OF THE NORTH- WEST UNIVERSITY FROM THE RANKS OF THE CONVOCATION

According to paragraph 32(1) of the Statute of the North-West University, every graduate of the University or its predecessors is eligible to be nominated to become a member of the Council and to vote in an election of Council members in accordance with paragraph 5.

The second term of Prof Annette Combrink, previously elected from the ranks of the Convocation in 2018, will expire on 21 October 2021 due to the effluxion of time.

(See the Rules for the nomination, election, designation and appointment of Council members (paragraph 8) as approved by the Council on 17 June 2021.

Nominations according to the enclosed prescribed form and signed by the proposer, two seconds and the nominee must reach the Office of the Secretary of the Convocation by no later than **noon** on **20 September 2021**. An election will follow the nomination process if more than two valid nominations are received.

Proposers, seconds and nominees must please take note of the following important requirements:

- 1) Only members of the Convocation may participate in this process.
- 2) Where any graduate or diplomate member of the NWU convocation of good standing may nominate or second in accordance with the new convocation roll, only **graduate** members are eligible to be nominated or elected.
- 3) In compliance with paragraph 4(1) of the Statute and to ensure that 60% of the Council members are external members, staff members and students of the North-West University may not be nominated in this category.
- 4) Nominators are only allowed to sign one nomination either as proposer or as second..
- 5) ***Recommended guideline to consider when nominating:*** Members nominated to Council must be persons with knowledge and insight relevant to the objectives and the governance of the North-West University. The Council also resolved that nominations had to take into account the following required skills set of Council members:

Global Engagement expertise
Investment expertise
Fundraising expertise
Governance and Ethics expertise
Technology Transfer expertise
High positive public profile - science
High positive public profile - community engagement
Arts/people management

- 6) Members must be able to participate in the deliberations of the Council in the best interests of the North-West University.
- 7) ***Recommended guideline to consider when nominating:*** Sensitivity to race and gender must be shown in the nomination of members of the Council, in light of which the Council has resolved on 22 November 2018 that it would continue with the pursuit towards more significant equity of membership.

The following targets have been set for 2025:

Council equity targets for January 2025

African Female	African Male	Indian/Coloured Male/Female	White Female	White Male	Vacancies	Total
7	8	2	6	7	0	30
23.3%	26.6%	6.6%	20%	23.3%	0%	100%

The membership of Council as on 6 September 2021 is as follows:

African Female	African Male	Indian/Coloured Male/Female	White Female	White Male	Vacancies	Total
0	13	1	8	5	3	30
0%	43.3%	3.3%	26.8%	16.6%	10%	100%

- 8) No person who is a member of the Council in terms of the Statute in any other capacity may be nominated for the Council in this category.
- 9) A member who retires by effluxion of time is eligible for election for a third term.
- 10) The nomination process will be followed by an election if the number of nominations exceed the number of vacancies.
- 11) The process of nomination, election and designation of members of the council must be fully audited by NWU Internal Audit before the outcome is submitted to the NWU Council Executive committee for evaluation and consideration of conflicting interests, approval of the process and announcement of the outcome to the Council.
- 12) The Council of the North-West University will at its next meeting ratify the election procedure and inform the elected member about the next meeting of the Council.
- 13) The convocation roll closes on the day of the call for nominations and opens on the day the elections are finalised.
- 14) As per the resolution of the NWU Council on 17 June 2021 and in terms of King IV, the following **compulsory** documentation must accompany the nomination : ¹
 1. Professional profile (abbreviated CV)
 2. A statement confirming that the nominee has sufficient time available to fulfil the responsibilities as member of the governing body
 3. Permission that a background check could be done
 4. Details of current professional commitments, also indicating possible conflicts that may arise in future.
 5. A statement by the nominee not exceeding 50 words regarding his or her objectives if elected.
 6. Confirmation that the candidate has read and understood the requirements pertaining to Council membership as contained in the [Higher Education Act, 101 of 1997](#), the [NWU Statute](#) and [Policy on Conflict of Interest and on Declaration of Interest and of Gifts](#). A statement of i) interests to declare or ii) none to declare.

Please feel free to contact me at 018 299 2612 if any further information is needed.



PROF M VERHOEF
SECRETARY OF THE CONVOCAION

¹ After the nomination, the background will be checked independently (incl matters such as qualifications, criminal, media reports) by Internal Audit as part of the process of validation of the nominations.