

RE: Rules Governing Expenditure concerning use of the Gender Benefit Network Fund at NWU

Preamble

The Gender Benefit Network (GBN), established in 2017, is a voluntary network of individuals at, but also outside of the NWU, concerned with the promotion of human rights in general, and specifically student activity in respect of the promotion, raising awareness of, and support for, issues concerning gender and diversity at the North-West University.

Some individual members participate in the GBN via the donation of funds in support of student organisation concerning the promotion of human rights in general, and specifically the promotion, raising awareness of, and support for, issues concerning gender and diversity at the three campuses of the North-West University.

Part A) Rules for the use of the GBN Fund:

The fund may be accessed by LGBTIQ+ student societies on all three campuses of the NWU with a view to:

- 1) Raising awareness through marketing concerning matters relating to gender and diversity at the NWU on all three campuses where a student organisation like, but not only restricted to, LGBTIQ+ student societies;
- 2) Raising awareness through events (seminars, special functions, guest lectures) which have an academic component.
 - 2.1) concerning events: funding may be used for marketing and catering associated with the organised event.
 - 2.2) where feasible funding may also be used towards assisting with the accommodation and travel costs of invited guests from outside the NWU. The student organizations are advised however, to seek partnerships with relevant academic departments of the University in hosting external speakers or guests, this given the costs sometimes associated with this.
- 3) Though not the purpose of the Fund, and notwithstanding the existence of Student Counselling and other Support Services, the Fund may be accessed to promote student welfare as regards gender diversity and identity matters, provided that this occurs either in consultation, or in partnership, with Student Counselling and Support Services at the NWU.
- 4) A designated Finance Officer of the University will assist the Student Chairperson(s) and Treasurer(s) with the administration of the Fund within University finance rules as regards allowances, honoraria, and procurement processes and will Report to the GBN and Student Organization annually as regards income and expenditure.

- 5) GBN funds will be administered within the SRC Guidelines for expenditure and for amounts requested in excess of R1000, the administrator will seek co-signage from the SRC President and GBN Coordinator.

Part B) Fund details:

- 1) Contributions for GBN for the use of LGBTIQ+ will be deposited (as per B.4 below) in the SRC's account for societies where it will be ring-fenced for the exclusive use of NWU LGBTIQ= student societies.
- 2) The GBN Rules, or revisions thereof, will be submitted when necessary by the Coordinator, to the administrative officer (Mrs Edwina Fransman), in the DVCs office.
 - 2.1) The administrator is mandated to advise the Coordinate of revisions to GBN Fund Guidelines in order to achieve consistencies with the overall finance administration processes of the SRC.
- 3) Funds donated by GBN are channelled from the University bank account into a University code for GBN and the code is: P 3B 00467.5754.
- 4) GBN members when setting up their debit orders have been advised of the NWU's banking details:

Account Holder Name: North-West University

Account Name: NWU Diverse

Account Number: 670642313

Account Type: Cheque Account

Branch Name: ABSA Tom Street

Branch Code: 632005

Swift Code: ABSAZAJJ

Reference for your Debit Order: GBN

Part C) Reporting and communication:

- 1) From time to time the Coordinator for GBN will call for an update on Income/ Expenditure as drawn up by the administrator (Part B: 2 above).
- 2) And, from time to time the Coordinator will liaise with the LGBTIQ+ student societies to explore ways in which to further support students in events where there is a strong academic focus.
- 3) LGBTIQ+ student societies shall be responsible for the marketing and organisation or events relating to their Constitutions and scopes.
 - 3.1) The GBN Coordinator will, where in possession of information from the LGBTIQ+ student societies regarding events or occasions, similarly distribute information among the network to aid and support student activities.

Yours sincerely,

Prof Robert J. Balfour, PhD (*Cantab*), FCCS,

GBN Coordinator for 2020