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THE PHILOSOPHY UNDERLYING THE POSTDOCTORAL PROGRAMME

The Potchefstroom Campus of the North-West University has agreed to adopt as a strategic positioning the descriptor “research-directed campus”. This has important implications for the conduct of all academic activities on the campus. Apart from the fundamental function of teaching/learning at the University, the Potchefstroom Campus has now embarked on a road to optimise research and research output so as to impart a specific research profile to the Campus and the University as a whole.

As part of this crucially important direction, the University has had to put into place a number of initiatives to promote and support this important focus. Apart from initiatives such as the structured development of research entities within the framework of growth from a niche through to a research focus area to a research unit and finally to a centre of excellence, and generous incentives to researchers publishing in indexed and highly-regarded journals, it was decided to embark on a specialised research initiative through the attraction and employment of postdoctoral fellows.

The decision to market this initiative very actively is based on the premise that investment in a postdoctoral fellow is a very sound investment. The postdoctoral fellow has completed a PhD, most probably comes from a highly-regarded academic institution (preferably international, but also local where appropriate) and brings with him/her newly-acquired academic expertise and new insights as well as valuable findings derived from the work completed for the PhD. Such a fellow would be able to slot in with an appropriate existing research entity and infuse in it the knowledge and expertise gained in a recently completed PhD. The fellow would be able to work independently, but also work in concert with the members of the research entity, thereby strengthening profile of the entire entity. A postdoctoral fellow is therefore important within the entire context of research at the University, and support for the postdoctoral fellow is of crucial importance. Of equal importance is the proposed contribution that the postdoctoral fellow is going to make, and for this reason this document also contains a template of a performance agreement that has to be entered into between the postdoctoral fellow and the particular research entity, so that roles and expectations are clearly laid out and unequivocal.
THE FORMAL UNIVERSITY POLICY ON POSTDOCTORAL FELLOWS:

1. PURPOSE OF THE POSTDOCTORAL FELLOWSHIP

The purpose of the fellowship is to make funding available to attract recently-qualified researchers to the NWU, to enable them to develop their own research skills as an introduction to a full-time academic career. At the same time, the aim is to promote and stimulate research activities, including postgraduate supervision and education within the Entity/Faculty.

This means that a postdoctoral fellow will work under the leadership of a Supervisor within a research entity or Faculty. The postdoctoral fellow will participate fully in the research programme of the entity, and will collaborate with researchers working in that entity. Fellows will also interact with postgraduate students in the research entity, and can even in some cases be expected to act as co-supervisors for research masters and doctoral students.

Furthermore, postdoctoral fellows must not simply be selected for their ability to improve the research output of the research entity or faculty. Their main purpose is to stimulate research; they must hence be selected for their ability to contribute in terms of new and stimulating ideas, and their ability to share this within the research entity.

2. FELLOWSHIP VERSUS EMPLOYMENT

Postdoctoral fellowships are awarded in line with section 10(1)(q) of the Income Tax Act of South Africa (see Appendix A for the Binding Class Ruling issued by SARS). In terms of an agreement with HESA, the following stipulations apply:

• A postdoctoral fellowship is regarded as a bursary, and is hence not taxable;
• A postdoctoral fellow is not an employee of the university, and as such can only be required to perform functions related to research;
• The grant is awarded in order to allow the postdoctoral fellows to expand their research skills, knowledge, intellect and expertise;

1 At least two South African universities interpret this statement to mean that the candidates’ age must be less than 45. Most others stipulate that the candidate must be “young”.

• Should they wish to do so, a postdoctoral fellow may voluntarily offer his/her services for a maximum of twelve hours per week for which they can be remunerated. This remuneration will be subject to the Labour Laws of South Africa, and will be subject to employees’ tax (PAYE). The fellow will enter into a standard temporary employment contract with the NWU.

3. REQUIREMENTS FOR POSTDOCTORAL FELLOWS

• A doctoral degree, obtained within five years before the appointment as a postdoctoral fellow, is mandatory.
• The candidate must have the intention to pursue a full-time academic career.
• Merit drives the allocation of fellowships, and fellowships are awarded in line with the NWU policy on employment equity. Therefore:
  ○ The postdoctoral fellow must bring new and stimulating ideas to the entity, and therefore preference will be given to candidates who obtained the doctorate at other universities.
  ○ The postdoctoral fellow should contribute to a noticeable increase in the research outputs of the entity, and hence the publication track record of the candidate should be taken into account when a decision is made about awarding the fellowship.
  ○ The postdoctoral fellow should contribute towards the postgraduate student programme in the entity, and hence the ability to co-supervise students must be considered.

• Postdoctoral fellows will be allowed to work for additional remuneration in the form of a taxable salary, in line with SARS and Department of Home Affairs regulations. This will not exceed twelve hours per week.

4. DURATION OF THE FELLOWSHIP

• Fellowships are awarded for an initial period of one year, renewable for a second and third year, subject to the following conditions:
  ○ Satisfactory progress on the research project(s) as agreed with the fellowship advisor
  ○ Productive integration into the research group on the
• If the successful applicant already holds an external grant,
• If a successful applicant does not hold an external grant, he or

5. VALUE OF THE FELLOWSHIP

• The aim of the grant is to fund successful candidates for an amount per annum from NWU funding as determined by the University on an annual basis (please refer to the Guidelines and Procedures for Postdoctoral Fellows document which will stipulate the value of the bursary for the current year).

• A further maximum amount per annum, as determined by the University on an annual basis, will be made available for running costs (please refer to the Guidelines and Procedures for Postdoctoral Fellows document which will stipulate the amount for the current year).

• A once-off amount, as determined by the University on an annual basis, will be made available for relocation costs (please refer to the Guidelines and Procedures for Postdoctoral Fellows document which will stipulate the amount for the current year).

• It will be expected of the NWU entity/school/faculty to give an undertaking that they will provide the postdoctoral fellow with the necessary infrastructure.

• The postdoctoral fellow will be required to purchase private medical cover unless he/she can show evidence of suitable existing cover. Assistance in this regard could be provided by the International Office on the relevant campus.

• If a successful applicant does not hold an external grant, he or she is required to apply to the National Research Foundation (NRF) or Medical Research Council (MRC) for a postdoctoral fellowship. If such a fellowship is granted, the contribution from the Institutional Research Support could be reduced, in line with available funds and budgetary constraints.

• If the successful applicant already holds an external grant, a top-up grant will be made by the university, in line with available funding and budgetary constraints.

6. PROCEDURES

6.1. Application:

• The NWU will on a regular basis invite applications for postdoctoral fellows by advertising in a public forum other than the university intranet.

• Applications may be submitted to the Institutional Department of Research Support before 31 January or 31 July of the particular year. Urgent applications received at other times during the year will be considered on an ad-hoc basis.

• A primary member of a research entity may submit an application with the signed approval of the director/COORDINATOR of the research entity. This person will act as supervisor for the fellow.

• Applications must be submitted to Ms Mpe Meintjies in the Institutional Research Support Office.

• The awards are made by the member of the Institutional Management responsible for Research on recommendation of the Director of Institutional Research Support, and subject to the availability of funding.

• The applications for awards from the Fund for postdoctoral fellows are administered by the Institutional Research Support.

• An award letter will be issued by the Institutional Research Support. On receipt of this letter, the postdoctoral fellow must indicate in writing that the grant will be taken up. This, together with other standard documentation as requested in the award letter must be returned to the Department.

6.2. After Arrival at the NWU

• Since postdoctoral fellows are not employees of the NWU, no Letter of Employment will be issued, and the postdoctoral fellow will not receive an employment contract.

• The postdoctoral fellow will be required to enter into a performance agreement with his/her supervisor.

• The amount awarded in respect of the fellowship is exempt from South African Income Tax, and will be paid out to the postdoctoral fellow’s university account quarterly, at the end of February, May, August and November in 4 (four) equal amounts by electronic transfer.

• The Institutional Department of Research Support will issue a request that the award be paid to the fellow through the standard NWU bursary system. After this request is processed by Research Support, the payment of the bursary funding to the fellow is handled entirely by the Financial Support Services office. Any queries regarding the payment of bursaries must be directed towards that office.

• The fellow will be responsible for the arrangement and payment of his/her own accommodation, subsistence and transport costs and the like for the duration of his/her stay.

6.3. Relocation Cost Claims

A once-off maximum amount, as determined by the University on an annual basis, can be claimed (please refer to the Guidelines and Procedures for Postdoctoral Fellows document which will stipulate the amount for the current year). This will include the transportation of the postdoctoral fellow and his/her belongings. This does not include transportation of family members or the purchase of new furniture, deposits for electricity or telephones, etc. Payments will only be made on submission of receipts.

• The fellow will pre-pay all expenses in this regard;

• On arrival at the NWU, receipts for these expenses can be submitted to the Institutional Research Support Office.

• Funding will then be transferred to the standard NWU Bursary system, and paid out to the fellow by Financial Support Systems.

• Unfortunately no payment can be made from the Institutional Research Support Office to the bank accounts of fellows.
6.4. Running Costs

- A maximum amount, per year, as determined by the University on an annual basis can be claimed (please refer to the Guidelines and Procedures for Postdoctoral Fellows document which will stipulate the amount for the current year).
- These funds are paid into a university cost code and are administered by the entity. The money may be spent in line with the NWU rules for running expenses.
- The money will be paid over to the cost code on receipt of a request to do so, endorsed by the fellow and the supervisor. Fellows have to approach their supervisors/mentors for assistance, and also request assistance from the Institutional Research Support Office.

6.5. Identifying and Receiving a postdoctoral fellow

6.5.1. Identifying a postdoctoral fellow

The process of identifying a postdoctoral fellow will be different depending on the context of the particular research entity, but a postdoctoral fellow could be sourced by:

1. A focussed advertisement; and/or
2. enquiries among members of research groups a researcher is working with or associated with.

6.5.2. Discussion with the research group/entity

The postdoctoral fellow should be a researcher who can be profitably occupied within an existing research group or entity. A postdoctoral fellow is not intended to be a lone academic stuck in a small office and forgotten for long periods. The postdoctoral fellow should strengthen and enhance a research grouping, and for that reason the host or mentor of a postdoctoral fellow is of real importance.

6.5.3. Formal requirements: Letter of invitation, visa requirements, medical insurance, etc.

Most of your queries concerning immigration, visa and permit issues can be fully answered by visiting our comprehensive website of the International Office at http://www.nwu.ac.za/nwu/students/int.html

International students and postdoctoral fellows are personally responsible for maintaining the validity of their visas and other applicable permits. Please ensure that this done in good time – at least 60 days before the expiry date.

The Department of Home Affairs has appointed VFS Global to establish the centres to receive and manage visa and permit applications in South Africa. Clients must approach VFS Centres for the following applications – temporary residence visas, permanent residence permits, waivers, exemptions, and appeals. Clients can start online applications and only visits VFS Centres for biometric and supporting documents to be handed in. No written applications forms will be accepted.

Applications will be accepted between 08:00 and 16:00, Monday to Friday. There will be mandatory online forms which applicants can fill and then take a mandatory appointment before visiting a Centre closest to them to submit their application. These can be accessed on the VFS Global website www.vfsglobal.com/dha/southafrica. Submission of an application is to be done personally by the applicant so that biometrics may be captured. Queries regarding the application process can be directed to the VFS Global Call Centre on the following number 0027 12 425 3000 or 012 425 3000. The call centre will operate between 08:00 to 12:00 and 13:00 to 17:00 Monday to Friday. For all other information visit the VFS Global website: www.vfsglobal.com/dha/southafrica or the DHA Department of Home Affairs: www.dha.gov.za or send an email to: info.dhasa@vfshelpline.com

The International Office has developed a booklet of guidelines for visa applications, and you may request a copy.

6.5.4. The role of the academic host – duties and activities

The role of the academic host or mentor is crucially important within the context of the hosting of the postdoctoral fellow in order to gain maximum benefit from the stay of the postdoctoral fellow. The mentor is the mainstay of the postdoctoral fellow’s life and well-being. The following are typical duties associated with a mentor/host:

- Making the first contact;
- Clearing the appointment of the postdoctoral fellow with the research entity;
- Corresponding on an on-going basis with the proposed post-doctoral fellow;
- Providing contact details of the International Office and other relevant contacts to the postdoctoral fellow;
- Assisting with the correspondence associated with letters of invitation and visa applications;
- Assisting the postdoctoral fellow in terms of finding accommodation;
- Ensuring that there is a stable line of contact with the research group/administrative personnel, etc.
- Liaising with the Research Support Office to ensure that all processes are in place;
- Ensuring that the postdoctoral fellow has transport from the airport at the time of arrival;
- Meeting with the postdoctoral fellow upon arrival and ensuring that the postdoctoral fellow is properly settled in the accommodation;
- Helping with immediate shopping; helping with settling in at the University; introducing the postdoctoral fellow to the staff of the International Office, where paperwork has to be completed; assisting the postdoctoral fellow with the opening of a South African bank account;
- For the duration of the stay being the first port of call for the postdoctoral fellow in terms of any needs and requirements (or ensuring that the administrative personnel are in place to
deal with this);
• Being the academic mentor and host in terms of all academic activities, from the workplace (laboratory, office, etc.) to the planning of papers and articles to making arrangements for academic visits, such as conferences and seminars.
• It may help to also put postdoctoral fellows in touch with other postdoctoral fellows on the Potchefstroom Campus. This can be achieved through the Postdoctoral Interest Group (PDIG) and the International Office. A list of the countries represented by the international postdoctoral fellows is also available at the end of the document. Contact among international students is promoted through events that are hosted during the year.

Generally, what is crucial is being there for the postdoctoral fellow, who is an academic colleague and who is finding him/herself in a strange environment.

6.6. Performance Agreement for Postdoctoral Fellows

Template for use by faculties and research entities: Adjust where necessary

Name of fellow:
Research entity:
Contact details:
Name of mentor:
Dates of fellowship:

This document outlines the performance agreement of the postdoctoral fellow in conjunction with the responsibilities of the mentor/academic host:

1. The postdoctoral fellow will be involved in the following project(s)

within

(Research entity)

Director: ________________________________

Within the context of the ________________________________

Provision of infrastructure by the research entity:

1. Office space

2. Laboratory space/equipment
3. Computer and internet equipment/provision

4. Other

The general contribution of the postdoctoral fellow will be the following:

1. Original research in collaboration with the researchers in the research entity;
2. Publication of original research personally and in conjunction with researchers in the project(s);
3. Such teaching/supervisory duties as the director/mentor might consider appropriate.

The specific contribution of the postdoctoral candidate will be the following:

1. Publication of two academic articles
   Detail:
   Time frame:

2. Dissemination of research results through attending academic conferences and reading a paper/presenting a poster
   Detail:
   Time frame:

3. Involvement in the study supervision of masters’ and doctoral supervision
   Detail:
   Time frame:

4. Other teaching duties as agreed.
   Detail:
   Time frame:

1. Leave during the period under consideration will be negotiated with the mentor/director (please check the sections on tourism opportunities in the Manual.)
2. The postdoctoral fellow and the host/mentor as well as the director of the research entity/leader of the research group will have a formal assessment/review session every three months to assess progress and to help resolve any obstacles that stand in the way of the achievement of the envisaged outputs. This will help to establish a record that will enable the decision-makers to monitor, assess and evaluate the progress of the postdoctoral fellow.
Signatures:

Postdoctoral fellow: ____________________________________________

Mentor: ______________________________________________________

Date: _________________________________________________________
SECTION B: PRACTICAL ARRANGEMENTS

1. FINANCIAL ARRANGEMENTS

1.1. The financial arrangements of the Research Support Office are outlined below.

Please note: Postdoctoral Fellows do not pay any fees when they register at the NWU.

First payment (for the next 3 months) will be transferred into the account of the postdoctoral fellow from the university as soon as possible after registration.

The postdoctoral fellow must complete an application of refund of credit balance at building F1. Me. Sonia van Onselen is the financial officer that can assist with this. The refund form can also be emailed to sonia.vanonsele@nwu.ac.za (please refer to the addendum). This enables the university to transfer the payment to the postdoctoral fellow’s personal bank account.

Please note that the forms must be submitted to the financial office on the campus before Tuesday 10h00. If not, the funding will not be paid to the personal bank account in that same week, but will only be done the next week. Please also note that in December the cut-off dates are early in the month to make provision for the financial year-end. Please ensure that your forms are handed in on time.

This procedure must be followed after every payment (every 3 months).

1.2. Opening a bank account:

You will need the following documents to open a bank account.

- Your passport
- Proof of residential address (the International Office can assist)
- Your NWU access card for Postdoctoral Fellows
- A letter from the International Office outlining your status

Any of the major banks can be approached. There are branches of all the major banks in the Bult area, but often international affairs have to be sorted out at the MooiRivier Mall. Please ask your mentor to assist.

2. RENEWAL OF VISAS AND THE ROLE OF THE INTERNATIONAL OFFICE

The research entity, school or mentor should send a confirmation to the International Office that the research period will be extended. The letter should include the postdoctoral fellow’s University number, full name, full details of the mentor and should be sent to the International Office.

The International Office will then deal with the following:

- Letter of invitation for an extension; and
- Signing off on the application form.

The following documents have to be submitted:

- Bank statements;
- Police clearance of the RSA;
- X-rays; and
- Medical report.

These are only applicable if it is the first application to be lodged within the RSA, and the documents may not be older than six months.

The application must then be submitted to
Klerksdorp Home Affairs
50A Oliver Tambo Street (Room 209)
Klerksdorp

The Department of Home Affairs will then issue a confirmation of receipt (DHA136) and the DHA136 must then be brought to the International Office where a copy will be made and filed in the fellow’s file to enable the Office to track the application. The Faculty could be approached to help with the transport to Klerksdorp as applications have to be lodged in person.

3. ACCOMMODATION

Accommodation arrangements are crucial and should be made in good time. In this context it is important for the mentor and the postdoctoral fellow to communicate properly beforehand so that the mentor could assist the International Office of the University in helping to find appropriate accommodation for the postdoctoral fellow.

A new development is an agency that provides in specialised needs. Please contact pukki2@nwupukkiverblyf.co.za. The fol-
The following link available from the University webpage will be able to assist in sourcing accommodation http://www.nwupukkverblyf.co.za

Some options are provided below for longer term accommodation (Table 1). The prices are all reasonable.

It is suggested that if appropriate accommodation is not available immediately, use can be made of guest houses for a short period. Information about guest house accommodation in Potchefstroom is given in Addendum B. The information was correct at the time of going to the printers.

As this information is dynamic, it will be adjusted from time to time and made available to all interested parties. People may also stay at Astrovillas (which has a fully equipped kitchen) when looking for accommodation, as it is cheaper than most guest houses.

**TABLE 1:** Accommodation for postdoctoral fellows: Longer term than guest houses
(Prices are subject to an annual increase).

<table>
<thead>
<tr>
<th>Address</th>
<th>Kind of accommodation</th>
<th>Rate (per month)</th>
<th>Contact/Owner/Landlord</th>
</tr>
</thead>
<tbody>
<tr>
<td>De Wilgers Flats On South Campus</td>
<td>University Accommodation 2-bedroom flats. Fully furnished.</td>
<td>R2350.00 per person sharing. Once-off R500.00 (administration fee).</td>
<td>Paid into University system, Enquiries Annelishe van der Spoel, +27 18 299 2919 <a href="mailto:Annelishe.vdspoel@nwu.ac.za">Annelishe.vdspoel@nwu.ac.za</a></td>
</tr>
<tr>
<td>Oppirif On West Campus</td>
<td>University Accommodation Two-room flats (small). Fully furnished.</td>
<td>R19 700-00 per annum</td>
<td>Enquiries Wilma Vallentgoed +27 18 299 1124 <a href="mailto:Wilma.vallentgoed@nwu.ac.za">Wilma.vallentgoed@nwu.ac.za</a></td>
</tr>
<tr>
<td>Dennepark Near Campus</td>
<td>Flats and rooms. Furnished.</td>
<td>R2900-R3450.00</td>
<td>Paid into University system, Enquiries Annelishe van der Spoel, +27 18 299 2919 <a href="mailto:Annelishe.vdspoel@nwu.ac.za">Annelishe.vdspoel@nwu.ac.za</a></td>
</tr>
<tr>
<td>4 Muntra Street Dassierand Potchefstroom</td>
<td>Furnished single bedrooms with en-suite bathroom, shared kitchen, lounge, parking space and bicycle storage.</td>
<td>R2600.00 deposit. R2600.00 per month</td>
<td>Nicolien Jordaan +27 83 789 8205 Manie +27 82 335 9761 Contact owner directly</td>
</tr>
<tr>
<td>1 Drommedaris Street In area of Dam Resort</td>
<td>Private Single bedrooms with shared facilities.</td>
<td>R2100.00 - R2800.00</td>
<td>Dr M. Foster +27 72 689 4296 Contact owner directly</td>
</tr>
<tr>
<td>Moorvieroewer Lodging Thabo Mbeki Road (1 km from Campus)</td>
<td>Furnished rooms or flats, rooms with own bathrooms, shared kitchen and lounge.</td>
<td>R2500.00 to R4000.00 (R500 per month extra for second person)</td>
<td>Prof. AL Combrink +27 82 551 9840 <a href="mailto:Annette.combrink@nwu.ac.za">Annette.combrink@nwu.ac.za</a> Contact owner directly</td>
</tr>
<tr>
<td>7 Huyzer Street ± 2 kms from University</td>
<td>Single or double rooms available. Fully furnished</td>
<td>R4300.00</td>
<td>Org Dannhauser +27 82 865 5360 Contact owner directly</td>
</tr>
<tr>
<td>Near Mediclinic</td>
<td></td>
<td></td>
<td>Dr Kobus Truter +27 82 553 1268 Contact owner directly</td>
</tr>
<tr>
<td>53 Maree Street Potchefstroom</td>
<td>Rooms</td>
<td>R3500.00 negotiable</td>
<td>Johan Nel +27 82 785 4949 Contact owner directly</td>
</tr>
<tr>
<td>Herberg vir Afrika Wallis Street (1.8 km from campus)</td>
<td>Rooms (single and double)</td>
<td>Day, week and longer stay tariffs available</td>
<td>Bianca van Heerden Contact owner directly <a href="mailto:management@herbergvirafrika.co.za">management@herbergvirafrika.co.za</a></td>
</tr>
</tbody>
</table>

Many apartments and townhouses are available to rent around the town and the areas of the town are quite different. You may wish to make a temporary arrangement for your initial accommodation while you scope out the town and decide where you would like to live. For example, Dassierand is the area close to the University so it is convenient for getting to campus, but it contains few options for socialising after hours or buying groceries without the convenience of a car. The areas by the MooiRivier Mall (Old Baillie Park and Central) are further from campus but convenient for everything else. Areas such as Suidorp, Baillie Park,
Grimbeek Park and Mieder Park are quiet residential areas, often with a local supermarket nearby but they are far from campus. The Bult is close to campus with many options for socialising, but only a small supermarket. This area can also be very noisy as it is close to most of the student bars and clubs.

Note: if you live off campus you will probably need to purchase prepaid electricity available at the Insleep café on the Bult. If Wi-Fi is not included with your accommodation, this can be purchased from MTN, Vodacom or Cell C in the MooiRivier Mall, but it can be expensive.

4. TRANSPORT

4.1. Around Town

Transport within Potchefstroom is mainly by car. This means that one would either have to buy or rent a car. There are various rental agencies in town, and an arrangement can be made for short term rentals via the University through Budget, which works out slightly cheaper than going direct. No long-term hire of cars is currently available. International visitors may use the valid drivers’ licence they obtained in their home countries.

However, if the licence is not in English, a translation/certificate of authenticity must accompany it. You can also apply for a South African licence – and there is a driving school on campus – Building C14, tel. +27 18 299 1985. If you stay for a year or longer, buying a small second-hand car is a good idea. There are many second-hand car dealers in town. If you wish to purchase a vehicle, please report to the International Office with your passport and the registration documents of the vehicle.

Even though the police accept an English translation of the drivers’ licence, the South African insurance companies do not. Thus, most rentals only accept international drivers’ licences and so does the NWU Car Park. Thus, it is highly advisable to obtain an International drivers’ licence in your home country. International postdoctoral fellows should also be aware that there may be restrictions in place on owning vehicles depending on the type of visa you have. Be sure to check if you are able to own and register a car or other vehicle prior to purchasing.

Bicycles are popular and the town is small enough so that you can easily travel around by bicycle. However, cycling after dark is not recommended. Various bicycle shops are available on the Bult (around the University) and in town. A list is provided below with all the shops and services.

- Dingo Cycles – +27 18 293 3456
- Le Tour Cycles – +27 18 290 7394
- Bike Centre – +27 18 294 7834
- Daly Auto – +27 18 299 8088
- Osman Se Fietswinkel – +27 18 297 1561

The area around the University is safe for walking. The entire University campus has been declared a green area in terms of the safety of students, and the adjacent areas are also safe.

4.2. Intercity travel

There is a train station in Potchefstroom and several bus companies provide routes through the town and onward to major destination in South Africa. However, please take note of train timetables and call ahead to ensure that expected trains have adhered to the scheduled times. Before boarding, please ensure that you feel comfortable and safe. Before booking and travelling with taxis and long distance bus companies, it is advisable to look into the safety records of said companies.

For details, check out the websites below:

- Train travel: https://www.shosholozameyl.co.za/Index.aspx
- Bus travel: https://www.greyhound.co.za/
  http://www.intercape.co.za/bookings/stopinfo/POTCHEFSTROOM.html
- Shuttle to OR Tambo: http://www.citybug.co.za/shuttle-service.html
- By air: There are two main airports that serve Potchefstroom (the Potchefstroom Airport is not a commercial airport and although there is a great deal of activity, it is only used for business and recreation).

OR Tambo International Airport is in Johannesburg, and is 150 kilometres away.

Lanseria International Airport is on the West Rand, 143 kilometres away, and is often preferred because the road is quieter with flights to all main centres. This is not a major international airport and is privately owned. Currently, the only international destination is Botswana.

There are several lower cost airlines for domestic travel including Kulula (www.kulula.com) and Mango (www.flymango.com).

5. SHOPPING

5.1. Die Bult

There is a wide range of shops and restaurants in this area all within walking distance from the campus. This includes the Cachet Shopping Centre, where there is also a gym (the Virgin Active Gym, where you can obtain membership - although you do have access to the much cheaper and reasonably well equipped gym on the campus). There is a post office in Esselen Street, a Spar grocery store and a Shell petrol station.
5.2. **The MooiRivier Mall**

This is the largest shopping centre in town and it is 3km from campus. It has retail shops, restaurants, coffee shops, banks, a cinema complex (the only one in town), and two grocery stores, Checkers and Woolworths.

5.3. **The River Walk Mall**

This is opposite the MooiRivier Mall, with a smaller range of shops and restaurants, but not as crowded. There is also a post office in this mall and a Shoprite grocery store.

5.4. **West Acres**

This mall is on the corner of Retief and Walter Sisulu Street and a wide range of shops can be found here, as well as a large Pick ‘n’ Pay supermarket.

6. **SETTING UP YOUR E-MAIL ACCOUNT AND GETTING YOUR UNIVERSITY ID CARD**

University numbers are allocated in advance and as soon as the International Office has signed off a fellow for registration the number can be activated on the system. Nobody can be entered on to the system unless signed off and the process will be as follows:

As soon as a fellow receives a visa to enter the country, they should send a copy of the first page of the passport and the visa to the International Office so that the issuing only needs to be verified upon their arrival – the sign-off forms will have been completed and the registration process will thus be shortened. This proposed process will work well only if fellows report to the International Office immediately upon arrival – mentors are advised to follow up on this, as it will help the process considerably. These access cards are to be used for all access to buildings, the library and various other places on campus (such as the gym, the PUK Shop, etc.). Access has to be approved by the building representative director and an e-mail to this effect needs to be sent to Protection Services to activate the card appropriately. This cannot be done by the International Office.

Postdoctoral Fellows may now personalise their e-mail addresses using the link below:

https://koste.puk.ac.za/newemail/logon.asp.

Postdoctoral Fellows must please note that their laptop will need to be set up by IT before it will work on campus (even for Wifi).

7. **PROTECTION SERVICES AND OTHER SERVICES**

Protection Services are conveniently situated in Building E17. Access cards can be collected from Protection Services as soon as registration has been completed. It is not necessary to provide photographs, as these are taken by Protection Services.

<table>
<thead>
<tr>
<th>Important on-campus services</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>International Office Building E11</td>
<td>+27 18 299 2919</td>
</tr>
<tr>
<td>Dialling internally – dial 99 followed by the extension, such as 2919.</td>
<td></td>
</tr>
<tr>
<td>Dialling externally – dial 01 followed by the local number, such as 299 2919.</td>
<td></td>
</tr>
<tr>
<td>Crisis Centre – 24-hour Emergency Centre Building E14</td>
<td>+27 18 299 1777</td>
</tr>
<tr>
<td>Health Care Centre – minor medical problems Building E16</td>
<td>+27 18 299 4345</td>
</tr>
<tr>
<td>Protection Services 24-hour service for campus security, fire-fighting and emergency services. They also issue your access card Building E17</td>
<td>+27 18 299 2215 (Control Room) +27 18 299 2211 (Emergencies)</td>
</tr>
<tr>
<td>IT Support Building F20</td>
<td>+27 18 299 2700</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Important off-campus security services</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergencies (Flying Squad)</td>
<td>10111</td>
</tr>
<tr>
<td>General enquiries</td>
<td>+27 18 294 7476/77</td>
</tr>
<tr>
<td>Crime Stop</td>
<td>0800 11 12 13</td>
</tr>
<tr>
<td>Fire Brigade Emergencies</td>
<td>+27 18 293 1111/12</td>
</tr>
<tr>
<td>Ambulance 24-hour service</td>
<td>+27 18 293 1111/2</td>
</tr>
</tbody>
</table>

**Medical Services**

Mooimed Private Hospital is located at 1 Chief Albert Luthuli Drive, Potchefstroom, 2531. More information may be obtained from the website [http://www.mooimed.com](http://www.mooimed.com).

The contact number is +27 018 293 0802.

E-mail mooimed@lantic.net.
The following contact details are for doctors at Mooimed:

<table>
<thead>
<tr>
<th>Name</th>
<th>Service Type</th>
<th>Physical Address</th>
<th>Contact Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr F.J. Mouton</td>
<td>A family doctor and an accredited sports physician. Accredited by SASMA (South African Sports Medicine Association). Accepts most major medical aids</td>
<td>Suite 4, Mooimed Hospital, 1 Chief Albert Luthuli Drive,</td>
<td>Tel: +27 18 293 0384/5/6</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Fax: +27 18 294 3253</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Home: +27 56 818 1506</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Mobile: +27 83 650 9093</td>
</tr>
<tr>
<td>Dr P. Beukes</td>
<td>Dentist - Private</td>
<td>Suite 1, Mooimed Hospital, 1 Chief Albert Luthuli Drive,</td>
<td>Tel: +27 18 294 4325</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Fax: +27 18 294 8586</td>
</tr>
<tr>
<td>Dr Roelof van Wyk</td>
<td>Ophthalmologist / Eye Surgeon</td>
<td>Suite 3, Mooimed Hospital, 1 Chief Albert Luthuli Drive,</td>
<td>Tel: +27 18 294 3640</td>
</tr>
<tr>
<td></td>
<td>All medical aids</td>
<td></td>
<td>Fax: +27 18 294 6077</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>E-mail: <a href="mailto:oog@mooimed.co.za">oog@mooimed.co.za</a></td>
</tr>
</tbody>
</table>

The following contact details are for the doctors affiliated to the CompCare Medical Scheme:

<table>
<thead>
<tr>
<th>Name</th>
<th>Service Type</th>
<th>Physical Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr J.H. Scheepers</td>
<td>General Dental Practice</td>
<td>203 Walter Sisulu Avenue, Potchefstroom, 2531</td>
</tr>
<tr>
<td>Dr W.P. Victor</td>
<td>General Dental Practice</td>
<td>7 O R Tambo Avenue, Potchefstroom, 2531</td>
</tr>
<tr>
<td>Dr S.A. Motara</td>
<td>General Medical Practice</td>
<td>28 Sol Plaatjes Street, Potchefstroom, 2531</td>
</tr>
<tr>
<td>Dr K.P. Conradie</td>
<td>General Medical Practice</td>
<td>26 James Moroka Avenue</td>
</tr>
<tr>
<td>Dr J.J. Viljoen</td>
<td>General Medical Practice</td>
<td>Potchmed, 23 Sol Plaaitjes Avenue</td>
</tr>
<tr>
<td>Dr D.R. de Wet</td>
<td>General Medical Practice</td>
<td>26 James Maroka Avenue</td>
</tr>
<tr>
<td>Dr J.A. Henning</td>
<td>General Medical Practice</td>
<td>Shop 11 Ikgeng Shopping Centre, Corner Ross And Ikgeng Roads</td>
</tr>
<tr>
<td>Dr M. Bismillah</td>
<td>General Medical Practice</td>
<td>35 Retief Street</td>
</tr>
<tr>
<td>Dr A.A. Omar</td>
<td>General Medical Practice</td>
<td>Shop 2 Octran Building, James Moroka Street</td>
</tr>
<tr>
<td>Dr A. Erasmus</td>
<td>General Medical Practice</td>
<td>88b River Street</td>
</tr>
<tr>
<td>Dr T.S. Dichabe Inc.</td>
<td>Optometrist</td>
<td>49 James Moroka Avenue</td>
</tr>
<tr>
<td>Dr E.W. Grobler</td>
<td>Optometrist</td>
<td>Shop 94 MooIRivier Mall, Corner Nelson Mandela Drive And Govan Mbeki Avenue</td>
</tr>
</tbody>
</table>

Medical insurance is crucial. If you do not have your own insurance, please contact the companies listed on the following pages. It is sometimes best to purchase medical insurance in your own country, as many South African companies do not provide insurance to foreigners.

Family matters:
When it comes to family matters such as the birth of a baby, the following procedure is applicable:

The fellow has to register the birth with Home Affairs in Potchefstroom. They will issue a handwritten complete birth certificate which must be handed in at the appropriate embassy, which will register the birth. Parents then have to apply for a passport for the baby or have the baby added to one of the parents’ passports. They will also then receive a birth certificate from the embassy.

Both birth certificates then have to be submitted to Home Affairs in Klerksdorp with the application for a permit which will then be attached to the passport.

NB: The matter of medical insurance and provision is still under revision and information will be provided as soon as it becomes available. It is important to note that international students/fellows cannot be treated at state hospitals.
The NetworX Option
APPLICATION FORM FOR STUDENTS

APPLICANT STATUS

New Applicant [ ] Renewal [ ] Existing Membership Number [ ]

NetworX Option [ ] NetworX (Lims Option) [ ] Confirmation/Correspondance to be [ ]

Period of membership [ ] (months) Method of Payment [ ] Fax [ ] E-mail [ ]

Date of commencement [ ] End date [ ]

PERSONAL PARTICULARS (To be completed in full)

Surname [ ]

First names [ ]

Title [ ] Marital status [ ] Nationality [ ] Present age [ ]

Date of birth [ ] ID/Passport no [ ]

South African postal address [ ] Postal code [ ]

South African physical address [ ]

Email address [ ]

Telephone details (B) Code [ ] (H) Code [ ]

Facsimile details (B) Code [ ] Cell [ ]

Study Institution [ ]

Country of Origin [ ] Student no [ ]

Gross Monthly income [ ]

PLEASE NOTE: Copy of Institution acceptance letter, passport and proof of payment to be attached to this application form

DEPENDANT DETAILS

<table>
<thead>
<tr>
<th>Name</th>
<th>Surname</th>
<th>Relationship</th>
<th>Gender</th>
<th>Date of birth</th>
</tr>
</thead>
</table>

MEDICAL DETAILS

Please indicate and provide details of whether any medical treatment, including acute conditions, you or any of your dependants have ever experienced, or have received during the last twelve months, or anticipate receiving within the next twelve months.

Have ever experienced or [ ] Yes [ ] No

Have received during the last twelve months [ ] Yes [ ] No

Anticipate receiving within the next twelve months [ ] Yes [ ] No

If you answered “Yes” to any of the above questions, please provide details below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Details of condition</th>
<th>Date of treatment</th>
<th>Degree of recovery</th>
</tr>
</thead>
</table>

Selected Doctor name per beneficiary
(a list of contracted Doctors in your area can be found on www.universal.co.za)

Name of Doctor [ ] Name of Beneficiary [ ]

Name of Doctor [ ] Name of Beneficiary [ ]

Name of Doctor [ ] Name of Beneficiary [ ]
Discovery Health Medical Scheme

Discovery Health offers excellent health plans options for international postdoctoral fellows. The International Office will link postdoctoral fellows with queries in this regard to consultants who will offer the best advice and service.

**DISCOVERY’s Core Purpose:**
To make people healthier and enhance and protect their lives.

The following ten reasons outline the benefits of choosing Discovery Health Medical Scheme:

1. The widest range of health plans in the market
2. The most competitive contributions
3. The Discovery Health Medical Scheme has the highest credit rating
4. Our Technology unlocks the best of care
5. Vitality
6. We provide you with life-saving emergency support
7. We give you access to the most advanced medical care
8. We help you to stay healthy
9. We help you save on over-the-counter medicines, chronic care items, optometry and stem cell banking.
10. We give you the choice of full cover

**Vitality:**

1. Get 25% Cash back on all Healthy foods at Pick ’n Pay or Woolworths
2. Get up to 25% Cash back at Clicks
3. Get up to 25% Cash back on Adidas clothes
4. Gym for 80% less at Virgin Active
8. ACCESS TO FACILITIES

All facilities associated with the work processes of the postdoctoral fellow, such as internet and other requirements are provided by the University.

Other facilities inside campus include a small clinic for minor illness, sports grounds, gym, two restaurants, a university clothing shop, several take away outlets and two swimming pools. The library also has facilities for buying cell phone airtime.

9. LIBRARY AND INFORMATION SERVICES

Postdoctoral research fellows are entitled to the same library and information services than any other academic staff member or research unit staff of the North-West University. The Library Services provide access to the most important scholarly databases and academic resources via the Library’s web page www.nwu.ac.za/library

After the research unit or school has arranged for a university card, the postdoctoral fellow’s name is entered into the university’s system. This will entitle the postdoctoral fellow to the following services:

- Borrowing privileges (30 books for a period of three months with three renewals)
- Interlibrary Loan Services to request a book or article from other libraries if not locally available
- Postal services in special circumstances
- Access to all academic databases and electronic information sources available via the library web page www.nwu.ac.za/library
- Assistance from a subject librarian in terms of subject specific databases and awareness of library and information services and facilities. For a complete list of subjects, accompanied by the responsible information librarians, go to http://libguides.nwu.ac.za
- The Research Commons on the 3rd floor allows exclusive access to masters, doctoral and postdoctoral fellows and researchers. Hosting 66 people, this facility accommodates computer workstations equipped with research software, and laptop workstations. Furthermore it consists of study cubicles, a seminar and conference room, Skype facility, kitchenette with a coffee machine as well as a lounge area to relax. With this facility the Library Services confirms its commitment to support researchers in their endeavours in providing them with a dedicated space contributing to research.

The Library supports Green Open Access with the management and maintenance of the NWU-Institutional Repository http://dspace.nwu.ac.za through collecting, indexing, preserving and disseminating of the intellectual output of the NWU in digital form on a searchable platform. Postdoctoral fellows can also contribute to this Repository by depositing a copy of their articles (postprint version) to fpbweb@nwu.ac.za

• If you experience any problems regarding e-access or other library services, please contact 018 299 2000 or fpbinfo@nwu.ac.za

10. PERSONAL SAFETY AND SECURITY

While Potchefstroom is a safe place to reside in, there is minor crime and it would be a good idea to keep the following in mind:

Never:
- Allow strangers into your bedroom or home.
- Leave your possessions unattended.
- Openly display money, jewellery and other valuable items.
- Cell phones and tablets are a strong temptation for thieves.
- Walk alone, especially in lonely places, and especially at night.
- Hitch-hike.
- Drink and drive, or allow yourself to be driven by a person under the influence of alcohol. The law is very strict on this point.
- Accept any drink from a stranger.
- Give your keys to anyone except the International Office personnel on request (if you reside in campus accommodation).

Always:
- Keep your bedroom or home locked.
- Beware of pickpockets and purse-snatchers.
- Lock your bicycle or car and keep valuables out of sight. Enquire from your landlord about insurance options.
- Store your valuable possessions in a safe and secure place, under lock and key.
- Learn which parts of town are safer – generally the areas around the University are okay, but be careful in the centre of town at night, and always be aware when leaving pubs and other places of entertainment.
- If you witness a crime, contact the International Office if you live on campus or your landlord if you live off campus. They will assist you in making a statement to the police.

When using an automatic teller machine (ATM) you should be careful, as fraud is prevalent and card theft does occur. It is best to use ATMs on campus or well-lit areas, such as next to a bank or other business where there is a lot of movement. Again, this is not intended to scare people off, just a cautionary note about being sensibly careful.

- Check your surroundings before using an ATM (there are safe ATMs on campus);
- Never put the bank card in the machine if you worry about your personal safety;
- Do not accept help from a stranger at the ATM;
- Always double-check that you have your card in your possession;
- If your bank card is not released by the ATM, stay there and phone the toll free number posted on the machine, and/or call the bank personnel to assist if it is during the day.
## SECTION C: CHECKLIST FOR PROCESS

### 1. BEFORE ARRIVAL OF POSTDOCTORAL FELLOW

<table>
<thead>
<tr>
<th>Activity/Step</th>
<th>Person Responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inform the relevant support and academic staff of the arrival of the postdoctoral fellow.</td>
<td>Mentor/Host</td>
</tr>
<tr>
<td>Arrange for work space (office, laboratory, etc.)</td>
<td>Mentor/Host</td>
</tr>
<tr>
<td>Formulate the draft performance agreement.</td>
<td>Mentor/Host in collaboration with director of entity/other members of project team, etc.</td>
</tr>
<tr>
<td>Engage with the relevant office (either in the faculty or through the International Office) about accommodation for postdoctoral fellow and family where applicable.</td>
<td>Mentor/Host or support staff member in the entity, as appropriate per faculty.</td>
</tr>
<tr>
<td>Ensure that the postdoc complies with regulatory requirements, such as visas and health insurance.</td>
<td>Mentor/Host, support staff, in conjunction with the International Office.</td>
</tr>
<tr>
<td>Provide the postdoctoral fellow with the Postdoctoral Manual.</td>
<td>Mentor/Host, International Office</td>
</tr>
</tbody>
</table>

### 2. ARRIVAL OF POSTDOCTORAL FELLOW

<table>
<thead>
<tr>
<th>Activity/Step</th>
<th>Person Responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide assistance with travel to Potchefstroom.</td>
<td>Either through entity/faculty or the International Office.</td>
</tr>
<tr>
<td>Reception of the postdoctoral fellow (crucial!).</td>
<td>Host/mentor, with support staff (International Office available to provide support).</td>
</tr>
<tr>
<td>Take postdoctoral fellow to accommodation; ensure that everything is in order (if payment of immediate accounts is needed, help with expediting funding)</td>
<td>Host/Mentor</td>
</tr>
<tr>
<td>Ensure that postdoctoral fellow has necessities for the first few days (groceries, information about restaurants, etc.)</td>
<td>Host/Mentor</td>
</tr>
<tr>
<td>Make arrangements about first day at office</td>
<td>Host/Mentor</td>
</tr>
<tr>
<td>Help with opening South African bank accounts</td>
<td>Host/Mentor, International Office</td>
</tr>
</tbody>
</table>

### 3. RECEPTION IN WORKPLACE

<table>
<thead>
<tr>
<th>Introduce postdoctoral fellow to colleagues</th>
<th>Person Responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assist in dealing with formalities: Forms to be filled in.</td>
<td>Host/mentor, support staff – International Office</td>
</tr>
<tr>
<td>International Office and Institutional Research Support Office (Ms Mpe Meintjies) should have all relevant personal and academic information.</td>
<td></td>
</tr>
<tr>
<td>Travel information (visas, health insurance) to be checked and recorded by the International Office.</td>
<td></td>
</tr>
<tr>
<td>Assist postdoctoral fellow with obtaining access card for fellows, all other formalities to be complied with</td>
<td>According to the library, the research unit or school must arrange for a university card providing the necessary Novell/Internet access before they are introduced to the library.</td>
</tr>
<tr>
<td>Settle postdoctoral fellow in office, laboratory.</td>
<td>Postdoctoral Fellows must please note that parking spaces are at a premium on the campus, and is on a first-come basis.</td>
</tr>
</tbody>
</table>
SECTION D: POTCHEFSTROOM AS A DESTINATION

1. LOCATION OF POTCHEFSTROOM IN TERMS OF SOME OTHER CITIES AND TOWNS

Johannesburg – 120 kilometres
Pretoria – 190 kilometres
Klerksdorp – 50 kilometres
Bloemfontein – 320 kilometres
Nelspruit (Kruger National Park) – 550 kilometres
(Rustenburg – 140 kilometres, with Pilanesberg a further 50 kilometres away)

2. POTCHEFSTROOM: HISTORY AND CONTEXT

Geological history
A satellite photograph of the environs of Potchefstroom reveals a circular structure where Potchefstroom is located on the perimeter. The centre of this circle is the place where, hundreds of millions of years ago, a meteorite (according to geologists a structure almost too large to be called a meteorite) came too close to the earth and the earth’s gravity pulled it into a collision course. This collision had a profound effect on the geological history of the earth – the impact lesion is called an astrobleme, and this is the largest astrobleme on the surface of the planet. The meteorite penetrated the core of the planet to a depth of about 17 kilometres and the resultant boiling up of molten rock created the geological space now known as the Vredefort Dome. Erosion over millions of years smoothed down the rock formations, but geologists are able to point out fascinating formations and structures in the area – in fact so interesting that the area has been declared a World Heritage Site, where stringent conservation measures are now being implemented. This Heritage Site is in fact the only one in the world where private land ownership accounts for most of the surface of the site, and this has to be managed very carefully. A wide variety of tours and excursions into the Dome area are available – it is especially good for hiking and mountain biking.

3. TOUR OPERATORS:

See Addendum
For further information it is also possible to access the Tourism webpage of the Tlokwe Municipality. You may also find the Potchefstroom Gateway website helpful:
http://www.potchefstroom.co.za/tourism/tourism.html

For transfers and similar arrangements, contact

For transfers and similar arrangements, contact
tours@magsafaris.co.za – they offer a comprehensive service
(Tel: +27 83 628 3861; Fax: +27 86 503 6457).

4. THE NAME OF THE CITY

4.1. Two different etymologies

There are various origins that are claimed for the origin of the name Potchefstroom. Firstly it is said to come from ‘Potgieter’ + ‘Chef’ + ‘stroom’. This refers to the Voortrekker leader and founder of the town, Andries Hendrik Potgieter, with the “chef” being the Dutch word for the leader of the pioneers, and “stroom” (stream) referring to the Mooi River.

According to the South African writer Geoffrey Jenkins, however, the name can be attributed to the word ‘Potscherf’, meaning ‘pot shard’, either due to the cracks that appear in the soil of the Mooi River Valley during drought resembling a broken pot” or actual pot shards found in the area.

In 2006 the local African National Congress party controlled municipality decided on a name change for the city, name of the municipality and a number of important street names, favouring ‘Tlokwe’ as the new name. In 2007 the name of the local municipality was changed from Potchefstroom Municipality to Tlokwe Municipality, with the geographical place name remaining Potchefstroom.

4.2. The city of Potchefstroom, which is served by the Tlokwe City Council and Municipality, has a rich history.

It was the first town to be formally established north of the Vaal River (it is the second oldest settlement, the oldest being the present-day Klerksdorp, but Potchefstroom was the oldest functional town), and the settlers were Voortrekkers who had left the Cape in protest against the colonizing British and some of their policies. The Voortrekkers started their arduous journey into the hinterland in 1836, and by 1838 one of the groups, under Andries Hendrik Potgieter, settled in Oudedorp (Dutch for old town) some kilometres outside the present town.

For a short time until 1840, the towns of Potchefstroom and Winburg as well as their surrounding territories were joined in a political entity known as the Republic of Winburg-Potchefstroom. Voortrekker leader Andries Hendrik Potgieter was elected as chief commandant.
In October 1840, after a meeting between Potgieter, Andries Pretorius and G.R. van Rooyen it was decided that Potchefstroom would unite with “Pieter Mouriets Burg” (Pietermaritzburg). In 1848 Potchefstroom became the capital of the ZAR, a status which was affirmed by Britain in 1852.

In 1841 the move was made to the present location of the town, and residential stands were measured out for people to build houses. At this stage, irrigation canals were constructed through the town to enable people to water their gardens with the water from the Mooi River (mooi meaning pretty, attractive). The first town council was established under the leadership of the magistrate. By 1846 the first school had been established, and this was followed soon afterwards by the first prison (in 1847). In the year 1850, a produce market was established, as well as the first postal service between Potchefstroom and Lydenburg (in the present Mpumalanga). The year 1851 saw the construction of the first church in Potchefstroom (called the Nederduitsch Hervormde Church, which still exists and is in use today – opposite the City Hall). Great excitement greeted the first discovery of gold in the district, although this area is better known today for low-level diamond mining.

On the 16 and 17 January 1852, the Sand River Convention was signed between Andries Pretorius representing the Boers and Major W.S. Hogge and Mr C.M. Owen representing Britain. According to this convention the British Government would allow the emigrant farmers north of the Vaal River to govern according to their own laws, with a policy of non-interference from both sides. This signalled the establishment of the Zuid Afrikaansche Republiek (ZAR) (South African Republic in English). In article 17 of the Constitution of the ZAR of 18 February 1858 (which was accepted in Rustenburg), it was stated that “Potchefstroom, located on the Mooi River, would be the capital of the Republic and that Pretoria would be the seat of government”. In May 1860 Potchefstroom became the “chief city” of the Republic, with the capital having moved to Pretoria. On 16 December 1880, the first shots of the First Boer War (or War of Independence) were fired when the Boers laid siege to the old fort in the town. The siege ended amicably on 23 March 1881. The British built a concentration camp here during the Second Anglo-Boer War to imprison Boer women, children and elderly men (a memorial erected on the site of the concentration camp can be visited).

During the decade 1890-1900 Potchefstroom had increasingly been connected to the outside world through the road and rail links to the main centres. The city had also developed through the establishment and cultural and sports facilities and the building of a magistrates’ court as well as a post office and a telegraph office.

After the Anglo-Boer War a British Garrison of 1000 troops was stationed in Potchefstroom and Potchefstroom became a municipal entity once again. In 1903 a private initiative saw electricity becoming available in Potchefstroom.

In 1905 an event of single importance occurred. The theological seminary and literary department which would evolve into the present-day university, and which had been established in Burgersdorp in the Cape in 1869, was moved to Potchefstroom when its viability in Burgersdorp came under threat. The decision to come to Potchefstroom had been a triumph for, among others, Totius (J.D. du Toit, theologian, poet and Bible translator – his statue is prominently placed on the campus) who had campaigned ceaselessly to have the institution come to Potchefstroom rather than Pretoria.

In 1908 the Potchefstroom Dam was constructed – still a prominent landmark and popular resort. An agricultural college was also established. The City Hall was built, and at the opening of the City hall in 1909, General Jan Smuts, the then Colonial Secretary was asked about the possibility of Potchefstroom becoming the capital of the Union. He replied that the city stood no chance, but said that it should aim at being South Africa’s biggest educational centre. This has led to the strong educational inclination of this, the ‘City of Expertise’.

5. POTCHEFSTROOM – THE CITY TODAY

Potchefstroom was declared a city some ten years ago when it complied with certain criteria that have to do with the size of the population and the available facilities. The actual number of inhabitants is hard to determine, as the population fluctuates, and there is a large influx into the city on a regular basis – Potchefstroom is in the centre of an important agricultural node, and because of difficult circumstances (including a devastating drought in the past three seasons, which saw the whole province being declared a disaster area) people flock to the city when farms become non-viable and they lose their work.

However, the city is estimated to be home to approximately 250,000 people who live in the town and the surrounding towns of Ikageng and Promosa. The infrastructure, electricity and water supply for those living in the town is generally very good and services are delivered at affordable rates although power and water outages do occur. Internet coverage is good on campus but can be expensive if purchasing this for an off-campus property.

The University is the main employer in the city, with approximately 4500 people being employed either permanently or on contract. The city council employs in excess of 1000 people, and various industries in town absorb the rest. However, unemployment in Potchefstroom, as in the rest of the country, is high. The housing situation in the townships is also problematic and one of the biggest challenges for the city council. The map at the end of the document will give an indication of the city and the surrounding areas – the townships are the legacy of the apartheid period, when people of different ethnic origins lived in different spaces (Ikageng had been home to Africans, Promosa to coloured people, or people of mixed race and Mohadin to people of Indian origin). Nowadays this does not apply an more and
a fair amount of movement has occurred from one township to the other and into the town proper. Government sponsored housing is only available in the townships. More information on South African history and the current political and socioeconom-ic landscape can be found at [http://www.apartheidmuseum.org/resources](http://www.apartheidmuseum.org/resources) and [http://www.sairr.org.za/](http://www.sairr.org.za/).

6. POTCHEFSTROOM – HOME OF EDUCATION

Potchefstroom is home to, inter alia, five tertiary institutions and a large number of schools, as well as numerous research bureaux and training centres. These include:

- The North-West University, a merged tertiary educational institution that was created on 1 January 2004, with campuses at Potchefstroom, Mafikeng and Vanderbijl Park. The Potchefstroom Campus (formerly the Potchefstroomse Universiteit vir Christelike Hoër Onderwys, founded in 1869) is the largest and next to the site of the Institutional Office of the North-West University. With its merged status, the North-West University became the second largest university in South Africa with approximately 65 000 students (full-time and distance education students). Prior to the merger of the University the University of the North-West in Mafikeng in 1994, the University had in 2001 incorporated the Potchefstroom Teachers’ Training College.

- The Technical College Potchefstroom, founded in 1939 when the Union Education Department started “continuation classes”. The annual increase in student numbers bears testimony to the important role played by this tertiary body. This college is now known by the name of the regional college, Vuselela FET College.

- The Agricultural Centre, previously known as the Experimental Farm (1902) and Agricultural College (1939), is currently the largest single agricultural service point on one terrain in Southern Africa. The centre houses the headquarters of the Highveld Region of the Department Agriculture, the Grain Crops Institute as well as the Agricultural College.

- CTI Education Group, a registered private higher education institution specialising in Information Technology opened its doors in Potchefstroom in 1998. In 2007 the Midrand Graduate College merged with CTI and instruction started in Commerce, Creative Arts & Graphic Design, Psychology & Counselling, and Law. CTI is currently situated in Esselen Street on the Bult.

- Potchefstroom Akademie was founded in 1981 by managing director Tina Schöltz and offers tertiary education in the fields of Somatology, Health and Skincare Therapy, Holistic Health Therapies as well as Interior Design and Decorating.

Among the many primary schools (first seven years of school) and high schools (final five years of school) in the town, some have an interesting history.

- Potchefstroom High School for Girls: The school was originally known as the Central School and was established in 1874. Girls’ High was founded in 1905 when the Central School was divided into separate high schools for boys and girls. Girls’ High is popularly known as HAGS.

- The Potchefstroom High School for Boys, affectionately known as College, was established in 1874 and has been on its current site since 1905. It has a number of well-known alumni, among them the author Herman Charles Bosman.

- Potchefstroom Gymnasium, founded in January 1907 as “Die Voorbereidende Skool” with HHJ van der Walt as its first principal. The preparation work which the schools did was in getting young men ready for theological studies as part of the Potchefstroom University, the school later moved to its current location. On 25 January 1915, the school changed its name to Goeverment Skool. A year later it became the first school to start using Afrikaans as well as Dutch and English, making it the first Afrikaans High school north of the Vaal River. In 1918 it became solely a high school and changed its name to Potchefstroom Gymnasium.

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact Number</th>
<th>Phase</th>
<th>Specialisation</th>
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</thead>
<tbody>
<tr>
<td>Agape Christenskool</td>
<td>+27 182948621</td>
<td>Combined School</td>
<td>Comprehensive</td>
</tr>
<tr>
<td>Baillie Park Laerskool</td>
<td>+27 182905377</td>
<td>Primary School</td>
<td>Comprehensive</td>
</tr>
<tr>
<td>Berts Bricks</td>
<td>+27 182921107</td>
<td>Primary School</td>
<td>Comprehensive</td>
</tr>
<tr>
<td>Boys High Potchefstroom</td>
<td>+27 182945339</td>
<td>Secondary School</td>
<td>Comprehensive</td>
</tr>
<tr>
<td>Central</td>
<td>+27 182973846</td>
<td>Primary School</td>
<td>Comprehensive</td>
</tr>
<tr>
<td>Ferdinand Postma Hoërskool</td>
<td>+27 182905539</td>
<td>Secondary School</td>
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<tr>
<td>Fikadibeng</td>
<td>+27 182901049</td>
<td>Primary School</td>
<td>Comprehensive</td>
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<tr>
<td>Gymnasium Potchefstroom</td>
<td>+27 182930267</td>
<td>Secondary School</td>
<td>Comprehensive</td>
</tr>
<tr>
<td>Girls High Potchefstroom</td>
<td>+27 182943228</td>
<td>Secondary School</td>
<td>Comprehensive</td>
</tr>
<tr>
<td>Hendrik Potgieter Laerskool</td>
<td>+27 18297545063</td>
<td>Primary School</td>
<td>Ordinal</td>
</tr>
<tr>
<td>Hoër Tegnieuse Skool Potchefstroom</td>
<td>+27 182905388</td>
<td>Combined School</td>
<td>Comprehensive</td>
</tr>
<tr>
<td>Letjhabile</td>
<td>+27 839541328</td>
<td>Primary School</td>
<td>Ordinary</td>
</tr>
<tr>
<td>Loula Fourie</td>
<td>+27 182911021</td>
<td>Primary School</td>
<td>Comprehensive</td>
</tr>
<tr>
<td>M L Fick Laerskool</td>
<td>+27 182972520</td>
<td>Primary School</td>
<td>Comprehensive</td>
</tr>
<tr>
<td>Mooirivier Laerskool</td>
<td>+27 182930309</td>
<td>Primary School</td>
<td>Comprehensive</td>
</tr>
</tbody>
</table>
There are various primary schools and nursery schools/crèches/day care centres in fair proximity to the University/Bult area. These include:

- Mooirivier Primary School (+27 18 293 0309), with adjacent to it Rep and Roer pre-school (+27 18 294 5104); this is an Afrikaans-medium school and is situated in Thabo Mbeki Drive;
- President Pretorius Primary School, (with adjacent to it As jassies pre-school) (+27 18 294 4046) is primarily an Afrikaans medium school, but provision is made for English-language classes as well. The school is situated in Peter Mokaba Street;
- Central Primary School in Beyers Naudé Street (+27 18 297 3846) is a very good school and teaches through the medium of English;
- Hasie Hop Pre-School is situated in Auret Street (+27 18 294 5662)

Pre-schools normally accept children from the age of three until Grade R (the year before formal schooling commences).

Care for babies and toddlers is normally provided by crèches and day-care centres (often run in private homes and accepting small numbers of children) but also in bigger centres.

These are all registered and often very good. The chairperson of the day mothers’ association is Mrs. Drienie Kriel (+27 79 875 1724 at 3 Totius Street) who will provide a list of names and addresses of day-care facilities.

### Crèches, Educare & Pre-Primary Schools

<table>
<thead>
<tr>
<th>Name</th>
<th>Physical Address</th>
<th>Contact Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tjokkerplaas Kleuterskool</td>
<td>169 Vyfhoek</td>
<td>+27 18 2906130</td>
</tr>
<tr>
<td>Potchefstroom Nursery School</td>
<td>38 Maree Street</td>
<td>+27 18 2974373</td>
</tr>
<tr>
<td>Kekkel &amp; Kraai Kleuterskool</td>
<td>Beyers Naude Avenue</td>
<td>+27 84 5074966</td>
</tr>
<tr>
<td>Kleuterskool Sanskynhoekie</td>
<td>174 Gouws Street</td>
<td>+27 18 2944634</td>
</tr>
<tr>
<td>Kleuterskool Micky Muis Plaas</td>
<td>Plot 17, Mooibank</td>
<td>+27 18 2921822</td>
</tr>
<tr>
<td>Kleuterskool Hasie Hop</td>
<td>10 Auret Street</td>
<td>+27 18 2945662</td>
</tr>
<tr>
<td>Kleuterskool Asjassies</td>
<td>Witrandgronde</td>
<td>+27 18 2947302</td>
</tr>
<tr>
<td>Kleuterskool Kiddo</td>
<td>85 Greyling Street</td>
<td>+27 18 2947295</td>
</tr>
<tr>
<td>Little Saints Nursery School</td>
<td>2 Wolmarans Street</td>
<td>+27 18 2946690</td>
</tr>
<tr>
<td>Kleuterskool Kekkel &amp; Kraai</td>
<td>187 Kruger Street</td>
<td>+27 18 2930115</td>
</tr>
<tr>
<td>Kleuterskool Asjassies - Pre-Primer</td>
<td>Van Riebeeck Street</td>
<td>+27 18 2944046</td>
</tr>
<tr>
<td>Buton &amp; Bovs</td>
<td>670 Bloemetjie Street</td>
<td>+27 18 2960930</td>
</tr>
<tr>
<td>Nursery School Lieve Hekzie</td>
<td>84 Maree Street</td>
<td>+27 18 2930686</td>
</tr>
<tr>
<td>Kleuterskool Mooirivier Rep &amp; Roer</td>
<td>Van Der Hof Drive</td>
<td>+27 18 2945104</td>
</tr>
<tr>
<td>Kleuterskool Woel &amp; Werskaaf</td>
<td>24 Rocher Street</td>
<td>+27 18 2905851</td>
</tr>
</tbody>
</table>

### EVENTS

**Aardklop National Arts Festival (last week in September):** Since 1997 the town has hosted the annual Aardklop National Arts Festival, a (mostly) Afrikaans arts festival held in late September each year. This Festival has now become the largest of the many festivals of its kind held in South Africa and annually attracts about 200 000 visitors to Potchefstroom. For the first time in 2013 the festival will move from the traditional site in Cachet Park to the University Sports Grounds – it has literally outgrown itself. Programme details can be found at http://www.cloveraardklop.co.za/event_category/view/all

**Spring Festival (last weekend in August).** The festival celebrates the start of Spring with a fair, including a fun fair and rides based at Trim Park near the mall. The fair starts early with a 10km run beginning around 7am, closely followed by a 5km fun run with dogs. They do not have a website – only a Facebook link: potchleentefees.
Life Market @ Snowflake building
(the first Saturday in every month)
This is a community event that allows crafters of every persuasion to show and sell their goods. It hosts artists and entrepreneurs from around the North West selling some of the finest cakes, pastries, local and international foods, drink, jewellery, clothing and other crafts. There is often music from a live band and a great atmosphere. This building also hosted an International Film Festival in 2013. For details of the Life Market, visit https://www.facebook.com/thelifemarket.

Music
South Africa hosts a number of live music festivals and some of the biggest musical acts visit Johannesburg to perform. Details of events can be found on Computicket. The August Standard Bank Newtown Jazz Festival in Johannesburg is a recent addition that is growing rapidly in popularity and is a drive of one and a half-hours from Potchefstroom.

Art galleries
The University maintains several galleries and hosts a number of events throughout the year. These galleries are the Gallery on Campus (in the Ferdinand Postma Library) and the Gallery in the Botanical Garden. The other main gallery in town is the Town Gallery in the Town Library in Sol Plaatje Avenue.

Postdoctoral Interest Group
This is an active group for all postdoctoral fellows and hosts an annual conference as well as several social events throughout the year. For further information please visit http://www.nwu.ac.za/postdoc-potchefstroom-campus-nwu.

8. POTCHEFSTROOM: HOME OF SPORT

Potchefstroom is known as the North-West Province’s “Home of Sport”. As the city sits at around 4,400 feet in elevation, it is a great place for training and many athletes train or visit for this purpose. The provincial headquarters of seventeen of the most important sports codes are situated in the city. The City Council places a high priority on the establishment, maintenance and upgrading of the sport facilities under its control, especially to meet the variety of sporting and recreational needs of its youthful community. Among the most important sports facilities are:

- The home of North-West or Leopards Rugby, Olèn Park
- The home of North-West Cricket, the North-West Cricket Stadium
- The home of athletics in the province, the KK McArthur Athletics Stadium
- The large number of sports fields and facilities of the North-West University, Potchefstroom Campus
- The Olympic-size swimming pool at the Dam Resort
- The most eagerly awaited facility now is the cycling Velodrome, which will be built at the Dam Resort.

The Mooi River hiking trails as well as other trails add extra colour and variety to these facilities available to resident and tourist alike. The O.P.M. Prozesky Bird Sanctuary is of particular interest to visitors.

Cricket is a very popular sport and Potchefstroom hosted a match from the 2003 ICC Cricket World Cup here and was the base camp for the Australian team (the eventual winners). Potchefstroom has produced numerous famous sports people. Some include: Godfrey Khotso Mokoena, silver medal winner in long jump at the 2008 Beijing Olympics, as well as world champion Sunette Viljoen in javelin. The most illustrious sports champion was of course Kennedy Kane McArthur, who in 1912 won the gold medal for the marathon at the Stockholm Olympics. The visit of the Spanish team “La Roja” during the FIFA 2010 World Cup introduced a new level of sporting exposure to Potchefstroom and the NWU. To prepare for the team a new sports accommodation complex (the PUK Sports Village) was built at the University and the local airport was extended to enable large passenger planes to land. The Spanish team won the 2010 FIFA Soccer World Cup. The facility at the University has since hosted the Davis Cup and numerous national and international tournaments.

Athletics
There are several friendly running clubs in the area (add contact details, including Berts Bricks) and the town is host to the following races each year:

- Potchefstroom Spring Festival 10km & 5km (coincides with Spring Festival, last weekend in August)
- McArthur race (first week in October) 10km, half and full marathon.

Dance
There are a number of dance studios in the town, teaching everything from ballroom to hip-hop and the local fun favourite Sokkie. Sokkie is also danced in many of the bars and clubs in the town alongside traditional club music. Sokkie (literally meaning socks, because it used to be that people kicked off their shoes and danced in their socks) is a popular dance form (probably most closely allied to barn-dancing in the USA) – mostly involving variations of ballroom, such as the two-step, waltz and foxtrot as well as a variety of forms of jive, twist and general free forms. Traditional African dancing has been commingled with Western forms of informal dancing – at present traditional African dancing is often associated with gumboot dancing, which is a form of dancing associated with mineworkers and which is often presented as a form of entertainment. Generally, young people indulge, apart from more formal ballroom dancing (which is enormously popular), in various forms of freestyle dancing.

Details of other clubs and events, from wrestling to underwater hockey can be found at http://www.potchefstroom.co.za/sport_and_recreation/sport_events.html
9. MAIN SITES OF INTEREST TO THE VISITOR

Places to eat and drink:
River Café is a firm favourite with staff and students alike. The atmosphere is relaxed and the view of the dam as the sun sets is quite special. Beef Boys Grill is a more formal option with great steaks.

Primi Piatti and Panarottis serve Italian pasta and pizza in the MooiRivier Mall, while the Greek Taste provides Greek food to take away or eat outside. There are a number of options for fish including John Dory’s at the mall or the Rio Café for fish and chips.

There are also several good Chinese restaurants and sushi bars and many cafes around the Bult and the MooiRivier Mall area. The Mugg & Bean in the MooiRivier Mall stock soya milk for those with lactose intolerance, there are also good vegetarian options.

The Roots Lifestyle Centre includes a café with great décor and outside seating alongside several shops selling local and national craft work. The Garden centre also has a café selling locally produced and often organic food.

www.rivercafe.co.za
www.beefboysgrill.co.za
www.primipiatti.com
www.panarottis.co.za
https://www.facebook.com/pages/The-Greek-Taste/194975367214910
www.johndorys.co.za
www.themugg.com
www.theroots.co.za/home-the-roots/map
http://www.potchefstroom.info/garden-home/garden-centres/garden-pavillion-potchefstroom

10. PLACES OF WORSHIP

Various religious organisations in Potchefstroom make use of temporary and permanent venues to minister to the spiritual needs of the people of the city.

ON CAMPUS

A number of local churches are represented on the Potchefstroom Campus through on-campus fellowships or societies. These churches have campus offices in E12 and E10 buildings.

They are, amongst other:
• Afrikaans Protestant Church
• His People Christian Church
• Dutch Reformed Church (Kandelaar)

IN TOWN

In the city of Potchefstroom, the following places of worship can be found

Islamic:
• Potchefstroom Town Masjid: Auto Avenue.

Christian:
• Afrikaans Protestant Church: 371 Walter Sisulu Street
• Duet Gemeente: 5 Govan Mbeki St.
• Gereformeerde Kerk Van SA: 346 Kerk St.
• Gereformeerde Kerk Die Bult: Molenstraat, by die Teologiese Skool. There is an International Service on Sundays at 11:30. http://www.gkpotchbult.co.za
• His People Christian Church: Laerskool Mooirivier school hall – c/o Thabo Mbeki Ave and Esselen Street
• Methodist Church: Ikageng
• Ned Geref Kerk: 9 Jack Pauw St.
• Ned Geref Kerk: Grimbeekpark, Zeederburg St.
• Ned Geref Kerk: Potchefstroom: Noord Kerkkantoor: 23 Dwars St.
• Ned Geref Kerk: Potchefstroom: Suid Kerkkantoor: 102 Kamp St.
• Ned Geref Kerk: Vyfhoek Kerkkantoor: 40 Tintinkie St.
• Ned Geref Kerk: Vyfhoek Kerkkantoor: Pastorie: 109 Roselt St.
• Ned Geref Kerk: Vyfhoek Kerkkantoor: Pastorie: Richardson St.
• Ned Geref Kerk: Grimbeekpark Kerkkantoor: Pastorie: 10 Tambotie St.
• Ned Geref Kerk: Mooirivier: Pastorie: 11 Barrishl
• Ned Geref Kerk: Potchefstroom: Oos Kerkkantoor: 1 Bremner St.
• Ned Geref Kerk: Die Bult: Kerkkantoor: 42 Esselen St.
• Pinkster Protestante Kerk: 24 Spruit St.Reformed Hervormde Kerk: 19 Silver Street

11. LISTED MONUMENTS

Since the inception of the Heritage Resources Act of 1999, monuments in South Africa are classified as grade I (National), grade II (Provincial) and grade III (local). Many previous national monuments were downgraded to provincial level (grade II).

GRADE I: NATIONAL HERITAGE SITES

• Old Fort and Cemetery, ca.1881: It is an earthwork quadrilateral, west of the Potchefstroom – Klerksdorp railway line and was built by British soldiers under the command of Major RWC Winsloe during the first Anglo-Boer War in 1880. The British troops were besieged in the fort by the Boers for 95 days and a number of soldiers and civilians who died during the siege are buried in the adjoining cemetery. Declared in 1937 (Item 27046 in SAHRA registry).
• **South African National Artillery Memorial**: This is the South African National Memorial Site for all Artillery Soldiers who died in combat during World War II. The memorial is in Kanonniers Park on the Ventersdorp Road.

**GRADE II: PROVINCIAL HERITAGE SITES**

• **The W D Pretorius House, ca.1853**: Willem Daniel Pretorius obtained this house and outbuildings – the residence of a farm adjacent to the town – in 1888. Extensions and changes to the house were started immediately. His initials and the date (WDP - 1888) were inscribed on the front door of the new façade. He was the great grand-nephew of the president M.W. Pretorius. A small school was accommodated in one of the buildings, forerunner of the ML Fick Primary school. The Mooi Rivier Dutch Reformed Church was founded on these premises in 1917. The site is on the corner of Walter Sisulu Ave and Smit Streets. It was declared in 1987 (Item 27354 in SAHRA database).

• **Goetz-Fleischack House, ca.1857**: This is the only existing example of an early townhouse, "Dorpshuis" built around Nieuwe Market Square. It serves as concrete evidence of the lifestyle of the first wealthy civilians in the Z.A.R. The site used to be a private residence of magistrate A.M. Goetz during the First War of Independence (1880–1881). His son-in-law Albert Reinholdt Fleischack later lived in the same home. The house and the outbuildings have been restored and fitted out as a house museum. The museum is situated on the corner of Nelson Mandela and Sol Plaatje Ave. It was declared a national monument in 1985 (Item 27820 on SAHRA register).

• **Nederduitsch Hervormde Kerk (Church), ca.1859**: The original cruciform church with earth floor and thatched roof was supplied with a tin roof with decorative cast iron horsemen and exceptional pointed spire. With the improvement of 1892 a plank floor, galleries, church pews, ceiling and proper lamps were put in. Later on an organ gallery was built, and a pipe organ imported from London and transported by train and ox-wagon. The building’s cornerstone was laid on 26 February 1866. Building was interrupted in 1863-4 by the Anglo-Boer War. The Reverend Beyers Naudé was a reverend at this church before his own resistance against the political system forced him to vacate the ministry at this church – the name of the street in which the church is located has since been changed from Kruger Street to Beyers Naudé Avenue. The church was nearly devastated by a fire on 13 March 2007 but was restored by 2009 and the new organ was inaugurated in September 2011. The church is on the corner of Beyers Naudé and Nelson Mandela Drives.

• **Dutch Reformed Mother Church Potchefstroom, ca. 1895**: This church with gothic style elements was constructed on the design of the master builder Wocke. President Paul Kruger laid the foundation stone on 13 Feb 1894. It was a temporary hospital in the Anglo-Boer War. The Reverend Beyers Naudé was a reverend at this church before his own resistance against the political system forced him to vacate the ministry at this church – the name of the street in which the church is located has since been changed from Kruger Street to Beyers Naudé Avenue. The church was nearly devastated by a fire on 13 March 2007 but was restored by 2009 and the new organ was inaugurated in September 2011. The church is on the corner of Beyers Naudé and Nelson Mandela Drives.

• **Old Powder Magazine, ca.1898**: It is one of the oldest existing buildings in Potchefstroom. Permission for its erection was granted in 1854, and the powder house was almost certainly in use in 1857. It played a prominent role in the siege of Potchefstroom of 1881, when the British demolished part of it to use some of the material for cover. In 1883 it was demolished and the current magazine (which was half the size of the original) was built in its place by 1898. It was declared a monument in 1973 (Item 27357 in SAHRA database).

• **Old Fourth Prison, ca. 1898**: The fourth prison was built on the current site, before the outbreak of the Anglo Boer war (1899–1903). It was used as a prison and later as the HQ of the Potchefstroom Commando till 1998. This building is in Auto Ave and currently houses the Tlokwe Youth Centre.

• **Old Post Office building (Landdrost Post en Telegraafgebou), ca 1897**: This building, situated in Greyling Street, was declared in 1991 (Item 27142 and 27144 in SAHRA register).

• **Theological School Complex, ca. 1905**: The old Theological School complex in Molten Street is both a symbol of the training of the Reformed Church (Gereformeerde Kerk) and of teaching through the medium of Afrikaans at primary, sec-
ondary and tertiary level, the latter because both the Mooi River Primary School, Gymnasium High School (probably the first in the country which offered teaching in Afrikaans rather than in Dutch) and the old Potchefstroom University for Christian Higher Education grew from this Theological School. The complex is in Molen Street.

- **Totius House, ca.1905**: The site came into use in 1905, like the Theological School Building. In design it is practically a replica of the professor’s residence in Burgersdorp (where the Reformed church seminary moved from). The first resident of the house was Prof. Jan Lion Cachet. He was succeeded in 1911 by Jacob Daniel Du Toit (Totius) as professor at the Theological School. Totius and his family lived in the house until 1924, and at least four of his volumes of poetry were created while he lived there. Later the Witrand Care & Rehab Centre (Our Home). When the students occupied it, however, it was declared a monument in 1982 (Item 27665 in SAHRA database).

- **Heimat Building, ca.1925**: A double-storey hostel in the Neo-Cape Dutch style, designed by Gerard Moerdijk was the first permanent building to be erected on the university campus. It was decided that it would be called ‘Ons Huis’ (Our Home). When the students occupied it, however, it was called the ‘Klimop’ (Creeper). The students promptly dubbed it “Heimat” – and thus it remained, even after the building was re-allocated for academic purposes in 1980. It was proclaimed in 1984. This building on the Potchefstroom campus of the North-West University houses the University’s Department of Culture. It was declared in 1984 (Item 27194 in SAHRA register).

- **The Roets House, ca.1926**: The house was built by Jan van der Walt so that his son, Peter could stay at home while studying at the University. Later Mr. Hennie Roets, Principal of Mooi River Laerskool, occupied the house. This building is in 61 Steve Biko Street and was declared in 1984.

- **Main Building, University, ca 1930**: The building was designed by architect Henri Louw from Bloemfontein. The seven arches on the building were meant to echo the seven candelabra in the logo of the university. It was inaugurated on 13 April 1931. It is a double-storey building which originally housed lecture halls, offices and the Library. The building was declared a monument in 1984 and currently houses the Faculty of Law (building G5).

- **72, 74 and 76 James Moroka Ave**: These three houses were declared in 1991 and are now used as businesses.

**GRADE III: LOCAL HERITAGE SITES**

Currently there are no local heritage sites in Potchefstroom. The following sites have however been placed on the municipality’s provisional list:

- **Snowflake Silo building, Wolmarans Street (ca. 1921)**
- **Boyd House, corner of Walter Sisulu Ave and Ayers Street (ca. 1909)**
- **Piet Malan House, Steve Biko Street 57 (ca. 1890)**
- **Kohinoor Cinema, Walter Sisulu Ave (ca. 1950)**: Kohinoor Cinema is situated along Walter Sisulu Avenue, in Makweteng,
presently known as Mieder Park. It was built in the early 1950s.

- Potchefstroom Dam and Lakeside Resort, Calderbank Avenue (ca. 1908)
- Calderbank Building, Walter Sisulu Street (ca. 1930)
- A.M.E. Church, Ikageng (ca. 1961)
- House of the Editor Bate, James Moroka Street (ca. 1902)
- Triomf (Knock) Fertilizer (ca. 1968)
- Potchefstroom Station building (ca. 1919) and Steam locomotive on forecourt from 1902.
- Potchefstroom Synagogue, James Moroka Street (ca. 1920): The building currently houses the Potchefstroom Academy.
- Devil’s corner, Ikageng (ca. 1960): An open space which was and is still used by the Ikageng community/residents for various functions. In the 1960s it was used by women of Ikageng and surrounding areas for fashion parades.
- Tlokwe Memorial Park, entrance to Ikageng (ca. 2009): A Memorial Park under construction for the local activists who died during the liberation struggle.
- Cachet Park, built (ca. 1900): This area was utilised annually for the Aardklop National Arts Festival.

12. OTHER PLACES OF INTEREST

- The NWU Botanical Garden, situated adjacent to the Potchefstroom Campus of the North-West University. It covers an area of almost 3 hectares. Most of the plants in the Botanical Garden are indigenous with the exception of a few exotic plants which are of botanical or medicinal interest and used for training students of Botany. A section of the Botanical Garden, around a man-made ridge, is managed as a natural field garden while the rest of the Botanical Garden is more intensively managed. A variety of mammals, birds, amphibians and fish have made the garden their home in recent years providing a whole new dimension to the Botanical Garden;

- MooiRivier Mall, a shopping mall opened early in 2008 with over 100 stores. It boasts food and entertainment facilities that overlook the Mooi River. The mall provides alternative shopping facilities for the surrounding towns such as Carletonville, Venterdorp, Parys and Fochville. A new addition, across the street from the mall, and to be called Canal Crossing, is being constructed at present, and will add to the variety of stores available now;

13. ECONOMY

Potchefstroom is an important industrial, service and agricultural growth point of North West Province. Industries in Potchefstroom include steel, food, and chemical processing. The chicken industry is of key importance with a number of major players situated around Potchefstroom such as Chubby Chick, Serfontein Poultry, Haagner’s Poultry, Crown Chicken and the Highveld Egg Cooperation. In terms of agriculture the town is in the centre of an important node of summer grains, especially maize. Stock farming is also an important component of the farming activities of the area.

14. NORTH-WESTERN COMMAND

The headquarters of the North-Western Command is situated in Potchefstroom with the military base located very close to campus. Fitness courses are also sometimes run on the base for students, for example, kick-boxing. The location of the Command also accentuates the important role which the city plays with regard to the activities of the South African Defence Force.
APPLICATION FOR REFUND OF CREDIT BALANCE ON STUDENT ACCOUNT

Credit balances on student accounts can only be paid out against acceptable proof on the student's identity. Payment to any other person than the student can only be made on written authority of the student on the prescribed form available at the enquiries desk and against satisfactory proof of the identity of the student. The procedure is necessitated by relevant legislation and internal controls.

Initials & surname
University number
Bursary
Course
Contact number
Address (only if cheque should be posted)

Electronic transfer Cheque (at counter) Cheque (per mail)
Amount
Account holder
Bank name
Account number NO CREDIT CARDS
Branch name
Branch code
Account type Cheque Savings Transmission

No transfers will be done if all information is not provided!
NWU will not be liable for any bank details provided incorrectly!

Signature of Student Date

FOR OFFICE USE ONLY

Received by Identity control
Waiting period control Bursary letter (private bursaries)

FINANCIAL SUPPORT SERVICES
FSS-Official Head of FSS

FINANCIAL ADMINISTRATION: REVENUE
Cheque Levy FADI Eduloan
FADI Official FADI Debt Collections
FADI Supervisor Head of FADI

Amount of approved for payment.

4.1.3.3
AUTOHORISATION

I, the undersigned, ____________________________ (full names & surname) hereby authorise North-West University ("NWU") to pay over the available credit balance on my student account to ____________________________

(institution / initials and surname)

I hereby indemnify the NWU and hold the NWU harmless against any claim(s), either in contract or in delict, or any other cause whatsoever, by any person in any capacity, which may arise from such payment.

Signed at ____________________________ on ____________________________ 20 _______

Signature ____________________________

NOTE / COMMENTS

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
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## Graded Accommodation Potchefstroom and Surroundings

<table>
<thead>
<tr>
<th>Type:</th>
<th>Accommodation:</th>
<th>Bedroom:</th>
<th>Beds:</th>
<th>Characteristics:</th>
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### Tourism Grading Council of SA: Colour Code: Five Star**** / Four Star**** / Three Star*** / Two Star**

<table>
<thead>
<tr>
<th>Name</th>
<th>Host/Hostess</th>
<th>Physical &amp; Postal Address</th>
<th>E-Mail Address &amp; Website</th>
<th>Tel: 27-18-</th>
<th>Fax 27-18-</th>
<th>Cell Phone</th>
<th>Accommodation</th>
<th>Tariff Structure Per night</th>
<th>Characteristics</th>
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</thead>
<tbody>
<tr>
<td>GH</td>
<td>A Rose Garden / Rooshoek****</td>
<td>Dr Frans van Rensburg</td>
<td>P O Box 20635, Noordbarg. 2522</td>
<td>018 297 4084</td>
<td>018 297 4084</td>
<td>072 196 8848</td>
<td>40R 2HS</td>
<td>6PB</td>
<td>6DB</td>
</tr>
<tr>
<td>GH</td>
<td>Accommodation at Potchefstroom</td>
<td>Helena de Beer</td>
<td>P O Box 5556, Kockspark 2523</td>
<td>018 297 7160</td>
<td>018 297 7160</td>
<td>082 615 9544</td>
<td>40R</td>
<td>45shb</td>
<td>3DB</td>
</tr>
<tr>
<td>GH, B&amp;B</td>
<td>Adato****</td>
<td>Lilia Holl</td>
<td>P O Box 5564, Noordbarg, 2523</td>
<td>018 594 2524</td>
<td>086 504 4114</td>
<td>072 786 8533</td>
<td>23R 3DR</td>
<td>5PB (4SH 1BB)</td>
<td>3DB</td>
</tr>
<tr>
<td>GH</td>
<td>Agape****</td>
<td>Rita en Piet Strydom</td>
<td>P O Box 205464, Noordbarg, 2523</td>
<td>018 293 1866</td>
<td>018 293 2124</td>
<td>083 565 9986</td>
<td>50R 2 SR</td>
<td>7PB</td>
<td>5DB</td>
</tr>
<tr>
<td>GH</td>
<td>Akkerlaan****</td>
<td>Gretha &amp; Nicky</td>
<td>P O Box 205465, Noordbarg, 2523</td>
<td>018 283 1213</td>
<td>018 297 0717</td>
<td>15R 2FR</td>
<td>14(SH) 3BB</td>
<td>2 DB</td>
<td>16S</td>
</tr>
<tr>
<td>GH, GL</td>
<td>Alew Wright's House****</td>
<td>Lawrie &amp; Leonie Wright</td>
<td>P O Box 205464, Noordbarg, 2523</td>
<td>018 297 4120</td>
<td>018 293 1008</td>
<td>082 891 2508</td>
<td>19R (florins &amp; Cofages)</td>
<td>19PB (17SBB + 10SBB)</td>
<td>17DB</td>
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<tr>
<td>GH</td>
<td>Ancient Emperor Estate****</td>
<td>Elsa &amp; Aquila</td>
<td>P O Box 20676, Balsillipark, 2526</td>
<td>018 294 4944</td>
<td>018 294 4944</td>
<td>083 639 6666</td>
<td>43R 15S</td>
<td>5PB</td>
<td>5DB</td>
</tr>
<tr>
<td>SC</td>
<td>Anne's Place****</td>
<td>Renet Rothman</td>
<td>P O Box 20676, Balsillipark, 2526</td>
<td>018 290 9644</td>
<td>018 290 9644</td>
<td>082 333 1295</td>
<td>13R 1S</td>
<td>2PB</td>
<td>2DB</td>
</tr>
<tr>
<td>SC</td>
<td>Bona Hule Game Farm**</td>
<td>Nico du Plessis</td>
<td>P O Box 20676, Balsillipark, 2526</td>
<td>018 290 9644</td>
<td>018 290 9644</td>
<td>082 333 1295</td>
<td>13R 1S</td>
<td>2PB</td>
<td>2DB</td>
</tr>
<tr>
<td>L</td>
<td>Dome Inn****</td>
<td>Deon &amp; Estel Pretorius</td>
<td>P O Box 20676, Balsillipark, 2526</td>
<td>018 290 9644</td>
<td>018 290 9644</td>
<td>082 333 1295</td>
<td>13R 1S</td>
<td>2PB</td>
<td>2DB</td>
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</tbody>
</table>

*Updated June 2013*
Graded Accommodation Potchefstroom and Surroundings

<table>
<thead>
<tr>
<th>Type</th>
<th>Name</th>
<th>Host/Hostess</th>
<th>Physical &amp; Postal Address</th>
<th>E-Mail Address &amp; Website</th>
<th>Updated June 2013</th>
<th>Tel. 21-18</th>
<th>Fax 21-18</th>
<th>Cell Phone</th>
<th>Accommodation</th>
<th>Tariff Structure at night</th>
<th>Characteristics &amp; Facilities</th>
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</thead>
<tbody>
<tr>
<td>MESE</td>
<td>Elgro Hotel***</td>
<td>Helen de Wet</td>
<td>60 Wolmarans St, Potchefstroom 2520</td>
<td>PO Box 1111, Potchefstroom 2520</td>
<td><a href="mailto:elgroes@africa.com">elgroes@africa.com</a>, <a href="http://www.elgro.co.za">www.elgro.co.za</a></td>
<td>018 297 5411</td>
<td>066 646 3689</td>
<td>34SR 48DR FR1 TR21 HS1</td>
<td>PB 84DB 44SB</td>
<td>3</td>
<td>3 Star, Aircon, WiFi, Central, MESE, R, P, SP, Private Bar, PE, Conference (2009)</td>
</tr>
<tr>
<td>R</td>
<td>Elgro River Lodge***</td>
<td>Wilna Hill</td>
<td>Schoemansdrift, Nootgedacht, Vaal River</td>
<td>PO Box 1111, Potchefstroom</td>
<td><a href="mailto:elgro@lodge.co.za">elgro@lodge.co.za</a></td>
<td>018 297 5411</td>
<td>066 646 3691</td>
<td>9 Chalets 1 Guest House 10 Rooms</td>
<td>PB 60SB 3DB</td>
<td>3</td>
<td>4 Star, PE, SP, B, P, Conference</td>
</tr>
<tr>
<td>GH</td>
<td>Elizabeth’s Manor</td>
<td>Lizette Greyling</td>
<td>James Moroka Street 95, Potchefstroom</td>
<td>PO Box 552, Potchefstroom</td>
<td><a href="mailto:elizabethsm@poang.co.za">elizabethsm@poang.co.za</a></td>
<td>018 297 5561</td>
<td>082 577 5648</td>
<td>3DR 1FR 1HS</td>
<td>4PB 1SB 2BB 5SH</td>
<td>50B 25B</td>
<td>3</td>
</tr>
<tr>
<td>L</td>
<td>Iyana Game Lodge ****</td>
<td>Anke</td>
<td>Doornfontein (38km from City)</td>
<td><a href="mailto:info@iyana.co.za">info@iyana.co.za</a>, <a href="http://www.iyana.co.za">www.iyana.co.za</a></td>
<td></td>
<td>082 492 3177</td>
<td>082 492 3177</td>
<td>21SR 22DR 1HS</td>
<td>5PB 13SB 9SH 4BB</td>
<td>10DB 30SR</td>
<td>3</td>
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<tr>
<td>SC</td>
<td>Khaya B&amp;B ****</td>
<td>Sonja Pretorius</td>
<td>Koppieskraal Road, Vrededorp</td>
<td><a href="mailto:aniekkhaya@lantic.net">aniekkhaya@lantic.net</a>, <a href="http://www.khayaconference.co.za">www.khayaconference.co.za</a>, <a href="mailto:reservations@lantic.net">reservations@lantic.net</a></td>
<td></td>
<td>056 818 1637</td>
<td>056 818 1614</td>
<td>056 818 1613</td>
<td>10SR 20BR</td>
<td>20DB 5SB 9BB</td>
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<tr>
<td>SC</td>
<td>Koppieskraal Country Lodge***</td>
<td>Christo Meyer</td>
<td>Iniekorn, 9555, PO Box 1922, Parys, 9555</td>
<td><a href="mailto:christo@koppieskraal.co.za">christo@koppieskraal.co.za</a>, <a href="http://www.koppieskraal.co.za">www.koppieskraal.co.za</a></td>
<td></td>
<td>063 408 0841</td>
<td>056 818 1656</td>
<td>056 818 0841</td>
<td>10SR 20BR</td>
<td>20DB 5SB 9BB</td>
<td>1</td>
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<tr>
<td>B</td>
<td>Kurnkani Country Lodge****</td>
<td>Julie de Witt</td>
<td>Parylaan 37, Potchefstroom 2520</td>
<td><a href="mailto:kurnkani@telkomsa.net">kurnkani@telkomsa.net</a>, <a href="http://www.potchefstroom.co.za/kurnkani">www.potchefstroom.co.za/kurnkani</a></td>
<td></td>
<td>018 290 7387/9</td>
<td>018 290 8440</td>
<td>082 312 4123</td>
<td>1FR 1HS 9TR</td>
<td>5PB 35SH 8BB</td>
<td>20B 9SB</td>
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<tr>
<td>GL</td>
<td>Kwena Lodge***</td>
<td></td>
<td>801 Vlughtoek, Potchefstroom</td>
<td><a href="mailto:kwenalodge@gmail.com">kwenalodge@gmail.com</a></td>
<td></td>
<td>022 062 7173</td>
<td>086 623 6253</td>
<td>071 527 9490</td>
<td>35SR 25DR</td>
<td>2PB 15B 3BB</td>
<td>30B 6BB</td>
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<tr>
<td>B&amp;B</td>
<td>Loftametswe B&amp;B**</td>
<td>Hope Sooza</td>
<td>04 Overseas Ave, Dassierand, 2531</td>
<td><a href="mailto:loftametswe@gmail.com">loftametswe@gmail.com</a></td>
<td></td>
<td>018 293 2023</td>
<td>018 293 2023</td>
<td>082 332 7521</td>
<td>35SR 25DR</td>
<td>2PB 15B 3BB</td>
<td>30B 6BB</td>
</tr>
</tbody>
</table>

Tourism Grading Council of SA: Colour Code: Five Star**** / Four Star**** / Three Star*** / Two Star**
## Graded Accommodation Potchefstroom and Surroundings

### Type:

### Accommodation:
- Beds: SB: Single Beds / DB: Double Beds

### Tariff Structure:
- Per night:
  - A: R100 - less / B: R101 - 200 / C: R201 - 390 / D: R391 - R400 / E: R401+
- F: On Request

### Characteristics & Facilities:

### Update:
- Updated June 2013

### Tourism Grading Council of SA: Colour Code:
- Five Star**** / Four Star*** / Three Star** / Two Star*

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<tr>
<th>Type</th>
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<th>Tariff Structure Per night</th>
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</tr>
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<tbody>
<tr>
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<td></td>
<td></td>
</tr>
<tr>
<td>B&amp;B</td>
<td>Ma Cachette****</td>
<td>Danie de Kock</td>
<td>59A Molen St, Potchefstroom</td>
<td><a href="mailto:macachette.b.b@gmail.com">macachette.b.b@gmail.com</a>; <a href="http://www.wheretobest.co.za">www.wheretobest.co.za</a></td>
<td>018 297 6980</td>
<td>018 297 6994</td>
<td>086 679 1000</td>
<td>082 227 5557</td>
<td>50R 2FR</td>
<td>7PB (4Shb 3BB)</td>
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<tr>
<td>MESE</td>
<td>Madiba Banqueting Halls ***</td>
<td>Tlokwe City Council</td>
<td>Cnr Nelson Mandela Dr &amp; Govan Mbeki Dr, PO Box 113, Potchefstroom <a href="mailto:hennem@tlokwe.gov.za">hennem@tlokwe.gov.za</a></td>
<td></td>
<td>018 299 5444</td>
<td>082 859 2871</td>
<td></td>
<td></td>
<td></td>
<td>3 Star Conference Facilities</td>
</tr>
<tr>
<td>GH</td>
<td>B&amp;B Magnolia****</td>
<td>Doreen &amp; Frikkie Gouws</td>
<td>87 Chris Hani Ave, Potchefstroom</td>
<td></td>
<td>018 293 3383</td>
<td>082 954 0308</td>
<td>75R 1DR 1FR 1HS</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>SC</td>
<td>Marita***</td>
<td>Annelie van Wyk</td>
<td>36 Walter Sisulu Ave, Potchefstroom 2531</td>
<td><a href="mailto:gsw@wmweb.co.za">gsw@wmweb.co.za</a>; <a href="http://www.potchefstroom.co.za/selfcatering">www.potchefstroom.co.za/selfcatering</a></td>
<td>018 297 7663</td>
<td>082 880 2430</td>
<td></td>
<td></td>
<td></td>
<td>3 Star</td>
</tr>
<tr>
<td>GH</td>
<td>Oak Lodge ****</td>
<td>Sandra Strauss</td>
<td>36 Thabo Mbeki Rd, Potchefstroom</td>
<td><a href="mailto:oaklodge@afirton.co.za">oaklodge@afirton.co.za</a>; <a href="http://www.potchefstroom.co.za">www.potchefstroom.co.za</a></td>
<td>018 293 2599</td>
<td>082 841 8782</td>
<td>58R 30R 2FR 1HS</td>
<td>5Shb 4DB 13SB E E 4 Star, PE, SP, BF, P</td>
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<tr>
<td>GH</td>
<td>On Site ****</td>
<td>Reinette Slager</td>
<td>N12 road, Potchefstroom, PO Box 2579, Potchefstroom</td>
<td><a href="mailto:cslagte@telkigrou.co.za">cslagte@telkigrou.co.za</a>; <a href="http://www.onsiteholidays.co.za">www.onsiteholidays.co.za</a></td>
<td>072 908 6870</td>
<td>072 908 6870</td>
<td>25R 50R</td>
<td>5Shb 5DB 45B C C 3 Star, Air-con, Wi-Fi, PE, SP, Conf (50g)</td>
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<tr>
<td>GL MESE</td>
<td>Oudrift Riverside Lodge***</td>
<td>Esther Opperman</td>
<td>Hoewehoek, Thabo Mbeki Drive, Post Box 5907, Potchefstroom</td>
<td><a href="mailto:oudriftlodge@wmweb.co.za">oudriftlodge@wmweb.co.za</a>; <a href="http://www.oudrift.co.za">www.oudrift.co.za</a></td>
<td>018 297 4939</td>
<td>082 441 2370</td>
<td>14PB 5Shb 11SB 18DB D-E E 3&amp;4 Star, Aircon, P, Wi-Fi, PE, SP, R, MESE, Peaceful riverside area, Conference / Wedding (30 &amp; 120p)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>H</td>
<td>Road Lodge Potch***</td>
<td>Douglas Engelbrecht</td>
<td>Cnr Govan Mbeki and Nelson Mandela Drive next to Moonriver Mall, Potchefstroom</td>
<td><a href="mailto:npotch.gn@cityldge.co.za">npotch.gn@cityldge.co.za</a>; <a href="http://www.cityldge.co.za">www.cityldge.co.za</a></td>
<td>018 293 9300</td>
<td>084 668 7177</td>
<td>60 DR 36R 4 Inter-leading rooms = family of 4p</td>
<td>90 Shb/bb 60DB 30SB E E 1 Star, Pool, Aircon, TV &amp; Radio, 1 room accessible. Wi-Fi</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GL</td>
<td>Smilin Thru***</td>
<td>Vredefort Dome World Heritage Site</td>
<td><a href="mailto:info@smilinthru.co.za">info@smilinthru.co.za</a>; <a href="http://www.smilinthru.co.za">www.smilinthru.co.za</a></td>
<td></td>
<td>086 6003 446</td>
<td>082 570 7212</td>
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<tr>
<td>GH</td>
<td>Stonehenge in Africa ***</td>
<td>Stephen le Roux</td>
<td>Kogieskraal Road, <a href="mailto:Stephen@stonehengeinafrica.co.za">Stephen@stonehengeinafrica.co.za</a></td>
<td><a href="http://www.stonehengeinafrica.co.za">www.stonehengeinafrica.co.za</a></td>
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<td>082 828 0314</td>
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<tr>
<td>R SC MESE</td>
<td>Thabela Thabeng ***</td>
<td>Louise Maré</td>
<td>PO Box 36518, Menlo Park 0102</td>
<td><a href="mailto:info@thabelathabeng.co.za">info@thabelathabeng.co.za</a>; <a href="http://www.thabelathabeng.co.za">www.thabelathabeng.co.za</a></td>
<td>056 818 1116</td>
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<td>073 660-8986</td>
<td>3HS 1Lodge / 8 Chalets 1 Youth Hostel 2PB 9SB 8YH</td>
<td>B C D E 3 Star, Youth Hostel Holiday Resort, Team Building, Functions, Mountain Retreat, Conference</td>
</tr>
<tr>
<td>SC BP</td>
<td>Twin Palms ***</td>
<td>Cookie Pillay</td>
<td>15 Walter Sisulu Ave, Potchefstroom, North West, 2531</td>
<td><a href="mailto:jil@twinpalsguesthouse.co.za">jil@twinpalsguesthouse.co.za</a></td>
<td>018 294 3186</td>
<td>018 294 3186</td>
<td></td>
<td>084 323 0406</td>
<td>10BR 7DR</td>
<td>C B</td>
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<tr>
<td>GH &amp; B GP</td>
<td>Venter ****</td>
<td>Ria Venter</td>
<td>30 Hoffman St, Potchefstroom, 2531</td>
<td><a href="mailto:mariene.verhoef@nwu.ac.za">mariene.verhoef@nwu.ac.za</a>; / <a href="mailto:ventergastehuis@gmail.com">ventergastehuis@gmail.com</a></td>
<td>018 297 3797</td>
<td>018 297 3797</td>
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<td>082 337 1756</td>
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<td>B C D 4 Star, PE, SP, BF, NWU</td>
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<tr>
<td>H MESE</td>
<td>Willow Garden Court Hotel****</td>
<td>Marinus de Gier, Carlene Smit, Dawie Steyn</td>
<td>Cnr Nelson Mandela &amp; Govan Mbeki Drive, Potchefstroom</td>
<td>P O Box 2197, Potchefstroom</td>
<td><a href="mailto:willowres@mweb.co.za">willowres@mweb.co.za</a>; <a href="http://www.willowgardenhotel.co.za">www.willowgardenhotel.co.za</a></td>
<td>018 297 6285</td>
<td>018 297 0915 086 646 3575</td>
<td></td>
<td>41DR 41PB ShB 760B</td>
<td>E 4 Star, SP, P, MESE, Accessible rooms, R, Private Bar, Wi-Fi, CF Aircon, Restaurant, Budget Rent-a-Car</td>
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## Graded Accommodation Potchefstroom and Surroundings

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<tr>
<td>MESE: Meetings/Exhibitions/Special Events (Conferences)</td>
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### Accommodation:
- Bathroom: PB: Private Bath / SB: Share Bathroom / ShB: Shower Bathroom / BB: Bathroom with bath
- Beds: SB: Single Beds / DB: Double Beds / T: Twin
- Tariff Structure per night: A: R100 - less / B: R101 - 269 / C: R201 - R399 / D: R401 - R499 / E: R500 - R499 / F: On Request

### Characteristics and Facilities

<table>
<thead>
<tr>
<th>Type</th>
<th>Name</th>
<th>Host</th>
<th>Physical &amp; Postal Address</th>
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<td>Hanwoll Tour Group</td>
<td>Wilna Kruger</td>
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<tr>
<td>Potch Transfer &amp; Travel</td>
<td>Deon Ellis</td>
<td><a href="mailto:Deon.Ellis@theimmetall.de">Deon.Ellis@theimmetall.de</a>@eunet.com</td>
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### Tourism Grading Council of SA: Colour Code: Five Star**** / Four Star**** / Three Star*** / Two Star**

**Description**

- GP3398
- T 6648
- Motorcycles / Motorfiets
- Mampoer / Wilblits
- Accredited
- NW 0405

**Updated June 2013**
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<th>Name</th>
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<th>E-mail Address &amp; Website</th>
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<th>Fax</th>
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<tr>
<td>Acradian Tours</td>
<td>Packree, Mr Ashraf</td>
<td><a href="http://www.acradiantours.co.za">www.acradiantours.co.za</a>; Operating Gauteng &amp; North West</td>
<td>012 378 1305</td>
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<tr>
<td>Siyabuselele</td>
<td>Johannes Lemphane</td>
<td><a href="mailto:lempheine@yahoo.com">lempheine@yahoo.com</a>,</td>
<td>072 383 6571</td>
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<tr>
<td>Kay</td>
<td>Kagiso Legobe</td>
<td>203 Walter Sisulu Ave, Siemens Bldg, Office 16, Potchefstroom</td>
<td><a href="mailto:kaygeesint@yahoo.com">kaygeesint@yahoo.com</a>;</td>
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