It is a pleasure to welcome you on behalf of Student Accounts and Bursaries as an enrolled student to the University for 2018. We are a financial support department of the North-West University’s Potchefstroom Campus and we strive to serve all students and staff with prompt and friendly service. We would like to inform you with the following concerning university student accounts.

FEES PAYABLE AND FINANCIAL RULES 2018

The complete details on fees payable and the use of and rules concerning the university card are published in the official document entitled “Fees Payable & Financial Rules 2018”. The steps that the University may take with regard to amounts in arrears are also set out in the document. The booklet is available at our offices or on the University’s website at http://www.nwu.ac.za/webfm_send/59044

UNIVERSITY NUMBER

Each student admitted to the North-West University receives a university number which MUST appear on all correspondence directed to the University. This 8-figure university number is also the only reference number to be used with direct bank deposits or electronic payments into the University’s bank accounts for a student’s account towards tuition, residence and other fees or for the meal account.

REGISTRATION 2018

Facilitate your registration process for 2018 by depositing your minimum fees payable into the University’s account timely (December 2017 or January 2018). Please ensure that your outstanding university account for 2017 is paid up to date, as you will not be permitted to register for 2018 until all outstanding accounts for 2017 are paid in full. NO extension of time will be granted for payment of the minimum fees payable for 2018.

If a student's studies are financed by way of a bursary, written proof thereof must be submitted to the Collections department during registration. The written proof should stipulate what the bursary fees are to be utilised for, as well as the time when payment will be made.

If a student's studies are financed by way of a loan, written proof must be submitted to the Collections department during registration. These students

• MUST pay the University the minimum first payment from their loan within 14 calendar days of registration. Failure to comply with this condition will result in the immediate termination of registration.
• MUST adhere strictly to the payment of the University’s required monthly instalments in order to settle the account by 31 July, the same as all other students
• Failure to comply with this condition will block a student’s registration process, as confirmation of an approved loan alone is no longer considered sufficient to settle a university account.

The Collection department of the University can be contacted telephonically at 018 299 2667/8/9 & 018 299 2670/1/2/3, fax at 018 299 4910 or per e-mail at PC-Invorder@nwu.ac.za

ESTIMATED MINIMUM FEES PAYABLE 2018

<table>
<thead>
<tr>
<th>Residence</th>
<th>Non-Residence</th>
<th>Off-Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>First payment on tuition fees</td>
<td>6 980</td>
<td>6 980</td>
</tr>
<tr>
<td>NWU Registration fees</td>
<td>1 740</td>
<td>1 740</td>
</tr>
<tr>
<td>First payment on residence fees</td>
<td>6 930</td>
<td>-</td>
</tr>
<tr>
<td>Meals during Orientation Program (compulsory for residence 1st years) *</td>
<td>1 290</td>
<td>-</td>
</tr>
<tr>
<td>Compulsory minimum first payment</td>
<td>16 940</td>
<td>8 720</td>
</tr>
<tr>
<td>Recommended deposit for meals (February &amp; March 2018)**</td>
<td>3 355</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL</td>
<td>20 295</td>
<td>8 720</td>
</tr>
</tbody>
</table>

* Reception and introduction programme for 1st year students ** See meals for 2018 below

TUITION, RESIDENCE & OTHER FEES PAYMENT OPTIONS

Payments can be made at the cashiers in the F1 building from 08:00 to 15:30 on weekdays. Debit and credit card facilities are available. The form for credit card payments is available at http://www.nwu.ac.za/content/screen-prints

A direct bank deposit or electronic bank transfer can be made into any of the bank accounts of the North-West University at ABSA, First National Bank, Nedbank, Standard Bank or FNB Namibia. The pre-defined account named “NWU STUDENT” must be selected from the list of beneficiaries under ABSA’s Account Payments, FNB’s Public Recipients, Nedbank’s Bank-approved beneficiaries or Standard Bank’s Companies list of beneficiaries. Screenshots on these setups are available at http://www.nwu.ac.za/content/screen-prints. Only the student’s 8-figure university number will be accepted as beneficiary reference. Should you still wish to send a payment advice, please fax it to 087 330 2001 or email it to NWU-Bankdeposit@nwu.ac.za. The relevant account numbers are:

- **ABSA** 40-7009-9350 branch 632-005
- **FNB** 6216-190-7335 branch 240-438
- **Nedbank** 1713-378-531 branch 171-338
- **Standard bank** 33-038-446-5 branch 052-838
- **FNB Namibia** 6224-883-9823 branch 281-174 (Old Power Station).

NWU STUDENT is therefore exclusively for tuition, residence or other fees, while NWU VENDING is meant for the cash meals system only.

There is also the option of settling a university account by debit order. The Authority and Mandate form (SFD006) for application to pay a university account by debit order is available at our offices or at http://ow.ly/Tcr6y. This debit order application form must be completed.
in full and delivered to the Collections department of the University within 14 calendar days of registration. Terms and conditions apply and costs are listed under clause 4. Please note that no minimum first payments (See 2.3.2) shall be made by means of Real Pay debit orders.

This completed Authority and Mandate form will authorise the University to collect monthly instalments directly from participating banks (ABSA, ENB, Standard Bank, Nedbank, Capitec Bank, Mercantile Bank, Bank of Athens & Ubank) by means of the Non Authenticated Early Debit Orders (NAEDO) payment stream in order to settle the university account. Transactions are processed by the South African Banks Services Company Limited (BANKSERV) and the University is a member of the Early Debit Order Payment System Stakeholder Forum (PSSF). Enquiries regarding the debit order Authority and Mandate can be made at the Collections Department of the University, which can be contacted telephonically at 018 299 2662/ 2663/ 2664 or 018 299 2665, per fax at 087 290 3704 or per e-mail at PC-Invorder@nwu.ac.za.

TUITION FEES FOR 2018 FIRST-YEAR STUDENTS
The full list of tuition fees for modules and qualifications will be available in the F1 building during registration. The module composition will determine the exact tuition fee amount per year.

RESIDENCE FEES FOR 2018
The following amounts are subject to approval by Council.

<table>
<thead>
<tr>
<th>Men's and women's residences: sharing</th>
<th>Per annum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Caput, Excelsior, Heide, Hombrê, Karlien, Kasteel, Klauerhof, Kom-en-Gaan, Laureus, Minjonet,</td>
<td>R 20 968</td>
</tr>
<tr>
<td>Oosterhof, Over-de-Voor, Patria, Vergeet-My-Nie, Veritas, Wag-'n'-Bietjie &amp; Wanda</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Men's and women's residences: single rooms</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>DeWilgers, Eikenhof, Huis Republic and Ratau</td>
<td>R 22 114</td>
</tr>
<tr>
<td>Soetdorings</td>
<td>R 22 856</td>
</tr>
<tr>
<td>Oppirif</td>
<td></td>
</tr>
<tr>
<td>Self-cateringunit</td>
<td>R 26 980</td>
</tr>
<tr>
<td>International self-catering unit</td>
<td>R 34 630</td>
</tr>
</tbody>
</table>

The abovementioned amounts include the application fee of R500 for admission to a residence as well as the non-refundable confirmation amount of R4 000 for first-year students, which had been paid in the preceding year to reserve and confirm your place in a residence. The R 4 500 will be reflected as a residence deposit on your account statements and will be transferred as a credit on your tuition and residence fees account at the end of March. If studies are not continued at this institution, enquiries can be made by sending an e-mail to PC-Studyfees@nwu.ac.za.

SETTLEMENT OF UNIVERSITY ACCOUNT
Tuition, residence and other fees are strictly payable in monthly instalments. The monthly instalments are calculated by taking the balance due after registration, regardless of any pre-paid amounts, and dividing it by the months left until the end of June. These instalments are specified on the monthly statements and payable within thirty days following the date of account, with a final payment settled in full before or on 31 July. If there are not kept to the requested instalments, interest will be calculated thereon. Other fees are strictly payable within 30 days from date of account. Tuition, residence and other fees may be settled in full and if this is done before the end of March and all other requirements are met, a 2.5% early settlement discount will be allowed.

MEALS FOR 2018**
It is therefore important for students to ensure that there is sufficient cash on their meals accounts for purchases. Meals, calculated at R110 per day for 170 academic days, amount to approximately R18 700 per year, or R2 200 per month. This is only an estimate! Students pay only for meals taken. Meals in residence dining halls can only be paid for via the university card. Meals, snacks and other refreshments can also be purchased in the cafeteria, kiosks, coffee shops and restaurant with the university card. A specific condition for the use of the university card is that the student must accept responsibility for all financial transactions made with the card.

MEALS PAYMENT OPTIONS
Payments may be made at the cashiers in the F1 Building from 08:00 to 15:30 weekdays. A direct bank deposit or electronic bank transfer can be made into any of the bank accounts of the North- West University at ABSA, First National Bank, Nedbank or Standard Bank. The pre-defined account name “NWU VENDING” must be selected from list of beneficiaries under ABSA’s Account payments, FNB’s Public Recipients, Nedbank’s Bank-approved beneficiaries or Standard Bank’s Companies. Screenshots on these setups are available at http://www.nwu.ac.za/content/screen-prints. Only the student’s 8-figure university number will be accepted as beneficiary reference. Should you still wish to send a payment advice, please fax it to 087 230 3701 or e-mail it to NWU-Bankdeposit@nwu.ac.za.

The relevant account numbers are:
- ABSA 40-7010-0351 branch 632-005
- FNB 6216-191-6849 branch 240-438
- Nedbank 1713-378-558 branch 171-338
- Standard Bank 33-038-243-8 branch 052-838.

NWU VENDING is therefore exclusively for the cash meal system while NWU STUDENT is meant for tuition, residence or other fees only.

BURSARIES
Any further enquiries may be directed to: North-West University, Student Finances & Financial Related Systems, Potchefstroom Campus, Private bag X6001, POTCHEFSTROOM, 2520 or visit them at Building F1 or contact them telephonically at 018 299 4062 or e-mail them at NWU-UnderGradBurs@nwu.ac.za or NWU-PostGradBurs@nwu.ac.za.

Yours sincerely,
Hanlie Myburgh

Manager: Student Fees & Bursaries (acting)