

Corporate and Information Governance Services

29 January 2018

Dear Convocation member

NOMINATION AND ELECTION OF ONE COUNCIL MEMBER FROM THE RANKS OF THE NORTH-WEST UNIVERSITY'S CONVOCATION

According to paragraph 32(1) of the Statute of the North-West University (NWU), every graduate of the University or its predecessors is eligible to be nominated to become a member of the NWU Council and to vote in an election of such Council members in accordance with paragraph 5.

The first term of Mr PJW Buys, previously elected from the ranks of the Convocation in 2015, will expire on 16 March 2018.

Members of the North-West University Convocation are hereby invited to nominate one eligible person in terms of the Statute, paragraph 32(1) and the Rules for the nomination, election, designation and appointment of Council members (paragraph 8) as approved by the Council on 24 April 2017 and available at

http://www.nwu.ac.za/sites/www.nwu.ac.za/files/files/i-governance-management/policy/1P-1.3_Rules%20for%20the%20appointment%20of%20council%20members_e.pdf

Please find enclosed a notice with the relevant details as well as a nomination form.

Nominations, signed by the proposer, at least two seconds and the nominee must reach the Office of the Registrar, Secretary of the Convocation, for the attention of Prof Marlene Verhoef, at the following e-mail address: CIGS-elections@nwu.ac.za, by no later than 12:00 on 14 March 2018. The nomination process will be followed by an election if more than one valid nomination is received.

Yours sincerely



PROF M VERHOEF
REGISTRAR AND SECRETARY TO THE CONVOCATION

**NOTICE TO ALL MEMBERS OF THE CONVOCATION OF THE
NORTH-WEST UNIVERSITY**

**NOMINATION AND ELECTION OF A MEMBER OF THE COUNCIL OF THE NORTH-
WEST UNIVERSITY FROM THE RANKS OF THE CONVOCATION**

According to paragraph 32(1) of the Statute of the North-West University, every graduate of the University or its predecessors is eligible to be nominated to become a member of the Council and to vote in an election of Council members in accordance with paragraph 5.

The first term of Mr PJW Buys, previously elected from the ranks of the Convocation in 2015, will expire on 16 March 2018.

(See the Rules for the nomination, election, designation and appointment of Council members (paragraph 8) as approved by the Council on 24 April 2017 and available at http://www.nwu.ac.za/sites/www.nwu.ac.za/files/files/i-governance-management/policy/1P_1.3_Rules%20for%20the%20appointment%20of%20council%20members_e.pdf).

Nominations according to the enclosed prescribed form and signed by the proposer, at least two seconds and the nominee must reach the Office of the Secretary of the Convocation by no later than **12:00** on **14 March 2018**. The nomination process will be followed by an election if more than one valid nomination is received.

Proposers, seconds and nominees must please take note of the following important requirements:

- 1) Only members of the Convocation may participate in this process.
- 2) Where any graduate or diplomate member of the NWU convocation of good name may nominate or second in accordance with the new convocation roll, only **graduate** members are eligible to be nominated or elected.
- 3) In compliance with paragraph 4(1) of the Statute and to ensure that 60% of the Council members are external members, staff members and students of the North-West University may not be nominated in this category.
- 4) No person may sign the nomination of more than one person, whether as proposer or as second.
- 5) Members of the Council must be persons with knowledge and insight relevant to the objectives and the governance of the North-West University.
- 6) Members must be able to participate in the deliberations of the Council in the best interests of the North-West University.
- 7) Sensitivity to race and gender must be shown in the nomination of members of the Council.
- 8) No person who is a member of the Council in terms of the Statute in any other capacity may be nominated for the Council in this category.
- 9) A member who retires by effluxion of time is eligible for election for a second term.
- 10) The nomination process will be followed by an election if the nominations exceed the number of vacancies; and
- 11) The process of nomination, election and designation of members of council must be fully audited by NWU Internal Audit before the outcome be submitted to the NWU Council Executive committee for evaluation and consideration of conflicting interests, approval of the process and announcement of the outcome to the Council.
- 12) The Council of the North-West University will at its first next meeting ratify the election procedure and inform the elected member about the next meeting of the Council.
- 13) The convocation roll closed on the day of the call for nominations, and opens on the day the elections are finalised.



**PROF M VERHOEF
SECRETARY OF THE CONVOCATION**



NOMINATION OF A PERSON FROM THE RANKS OF THE CONVOCATION AS MEMBER OF THE COUNCIL IN ACCORDANCE WITH PARAGRAPH 32 AND 5 OF THE STATUTE OF THE NORTH-WEST UNIVERSITY (NWU)

I, (identity number),
youngest qualification of the NWU * (year obtained), a **member of the Convocation** of the NWU, hereby nominate the **graduate** member
..... to be elected as member of the
NWU Council.

Signature of proposer:

Two **seconds**, who are also members of the Convocation of the NWU:

1. Name: (identity number).....

Youngest qualification*: (year obtained)

2. Name: (identity number).....

Youngest qualification*: (year obtained)

I, (identity number).....

youngest qualification* (year obtained), the nominated and **graduate member of the Convocation** of the NWU, hereby accepts the nomination to be elected as member of the Council of the NWU.

An abridged CV (maximum 1 A4 page, 1.5 spacing) is enclosed.

Statement of objectives (note exceeding 50 words), if elected:

.....
.....
.....
.....

Signature: Date:

* This includes the qualifications obtained from the former University of the North-West and the Potchefstroom University for Christian Higher Education.

The completed form must be sent by e-mail to CIGS-elections@nwu.ac.za to reach the Office of the Secretary of the Convocation no later than **12:00 on 14 March 2018**.