

MOSIANE ODIRILE



Contact

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Languages

English (Fluent)
Tswana (Fluent)
Zulu (Intermediate)
Afrikaans (Intermediate)

References

Available on request

Curriculum Vitae (Summary)

I hold a master's degree in Economics graduated in 2019 . I currently work as a senior infrastructure grant officer at the North West University. I have experience in undertaking analytical work, research projects, construction projects, tendering and finance projects with minimal supervision. I am able to function in a team and independently with exceptional communication and task execution skills.

Skill Highlights

- Statistical research and analysis
- Strong decision maker
- Complex problem solver
- Report writing and presentation
- Computer skills
- Active listening

Experience

**North West University (Potchefstroom Campus) - January 2019-
Current****Senior Infrastructure Grant officer**

- Infrastructure grant applications
- Processing infrastructure grant payments
- Infrastructure grant reporting (Financial and Project progress)
- Monitoring and evaluation of DHET financed projects
- Administering of MIF website for NWU

**North West University (Potchefstroom campus) - June 2017- December
2018****Project Administrator**

- Meeting Administration
- Records Management
- Financial Administration
- Project Communication

Ralema Consulting Engineers**Project Manager- June 2016-May 2017**

- Project Planning
- Project reports
- Project Scope Planning
- Financial reporting

Education

- **Master of commerce in economics:** North West University (Potchefstroom Campus) Completed in 2019
- **Honours Bachelor of commerce in Economics:** North West University (Mafikeng Campus) Completed in 2013
- **Bachelor of Commerce In economics:** North West University (Mafikeng Campus) Completed in 2012
- **Basics of Public Financial Management (Self-Paced):** The World Bank Group(open learning campus) – Completed in 2018
- **Construction management:** University of Cape Town (Short course)- Completed in 2020
- **Data Science: R Basics:** Harvard ED X (self-paced)- Completed