



NORTH-WEST UNIVERSITY (POTCHEFSTROOM CAMPUS)

**OFFICE OF THE VICE-CHANCELLOR
CAMPUS OPERATIONS**

**POSITION NUMBER: P002508
PEROMNES: 2**

VACANCY: DEPUTY VICE-CHANCELLOR: ASSIGNED FUNCTIONS AND CAMPUS OPERATIONS

PURPOSE OF THE POSITION:

To provide strategic leadership and direct from an institutional perspective the executive function for success model delivery and to give effect to the NWU strategy with respect to assigned functions taking into account the NWU multi- campus nature and national imperatives.

To oversee and advise on the day-to-day operational effectiveness in respect of all support functions on a campus in a joint accountability relationship with the executive team members who have strategic and functional development accountability for these support functions across all campuses.

To represent the Vice Chancellor and executive team members as institutional leader on campus and perform ceremonial functions.

Responsibilities:

Strategy Development:

- Co-determine, develop and be jointly accountable for successful implementation of the overall NWU strategy.
- Lead the strategic development of one or more assigned executive functions across the university as assigned, thereby effecting the strategic intent of these functions for the NWU in line with the NWU strategy.

Management & Execution of assignable function:

- Oversee the implementation of assigned functions across the university with a functional expert / strategic reporting line to executive deans.
- Ensure effective monitoring and reporting of assigned functions at appropriate levels.
- Benchmark assigned functions internationally and across the sector nationally and adjust the strategic intent and mandate of assigned functions from time to time, within the NWU strategy and resource constraints.

Operational Management & Effectiveness:

- Participate in infrastructure and space planning.
- Joint accountability for implementation of infrastructure development and maintenance, environmental sustainability and OHS strategies as well as security on campus.
- Officiate at institutional and campus events as mandated by the VC, and DVC Teaching/Learning and/or DVC: Research/Innovation.
- Oversee day-to-day operation of support services and hubs to facilitate achievement of unit strategies and overall NWU strategy.
- Identify and execute operational effectiveness in joint accountability with functional executives.

Culture Development:

- Promote, oversee and support a healthy, vibrant student, academic and social life on campus, contributing in this way to a unitary NWU identity and culture.
- Promote transformation, diversity and unity on campus and across campuses
- Manage and monitor campus culture and jointly accountable for pro-active identification and implementation of interventions.

Relationship Management:

- NWU brand positioning and promotion joint accountability through effective relationships with local government, the community, industry, students, parents and alumni and other stakeholders.

Management and Leadership Results Areas:

- Joint accountability for team effectiveness and efficiency.
- Stakeholder relationship development and effectiveness.
- Corporate governance conformance, reporting and risk management.
- Processes and systems utilisation, effectiveness and efficiency.
- Personal effectiveness, wholeness and development. Values-based behaviour leadership and personal compliance.

Minimum requirements:

- PhD
- Ten (10) years' experience in strategy and planning of the assigned functions and campus operations of which five (5) years should be on a senior management level.

Other competency requirements:

- Knowledge of the higher education sector and regulatory framework for higher education.
- Management capability
- Teamwork competent
- Knowledge of and experience in those functions assigned to the portfolio
- Ability to function optimally in diverse environments
- Exemplary ethical standards

- Excellent people management skills
- Well-developed communication skills
- Computer literate
- Demonstration of language proficiency in order to function optimally in the various multilingual environments of the NWU.

TOTAL REMUNERATION PACKAGE: Market related

Closing date: 04 September 2018

To apply please forward your application quoting reference number AP544 to Genevieve Michel c/o info@talenting.co.za or fax to **086 631 5571**

All applications will be treated as strictly confidential.

We correspond with all our candidates.

The University subscribes to and applies the principles of the Employment Equity Act and is committed to transformation. The University reserves the right not to make an appointment. If you are not contacted within two months from the closing date of this advertisement, please accept that your application was unsuccessful.